

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 14th February 2006 at 7.30pm.

Present: Mrs J Downes
Mrs Harrison
Mr Gallihawk
Mrs Fort

In attendance: Mrs Sherrie Babington – Clerk, Ward Councillor Mr Parvin, Press and Public.

The meeting was chaired by Councillor Bond.

1. Apologies.

Apologies were received from Councillors Green, Aujard Downs and PC Farrier

2. Declaration of Interests.

Councillor Harrison spoke on behalf of the Planning Committee, she informed members that the Planning Committee had been consulted with regards to a planning application for a new dwelling at Marians Farm.

3. Public Comments.

Mrs Hebel from Merriam's Farm attended the meeting to give a presentation to members regarding her proposed new dwelling on land at Merriam's Farm, Caring Lane. She briefed members on her plans for the site. Members listened to the presentation and thanked Mrs Hebel for attending the meeting.

4. Minutes of the Previous Meeting.

The minutes were agreed (Harrison/Fort), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

Bollards outside of Mayford House – Councillor Fort confirmed that these had now been erected.

6. Correspondence.

MBC Planning Seminar – The Clerk was asked to book a place on this training course.
Action: Clerk to book place.

The letter from KCC regarding the By Pass was noted by all present, and it was agreed to discuss this in more detail when all Councillors were present at the meeting.

7. Planning Matters.

MA/05/2395 Mantles Farm, Firs Lane, Hollingbourne – No objections
Change of use of land to the keeping of horses, plus construction of stables and a riding arena.

A general discussion took place regarding the planning laws.

8. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members.

A discussion took place regarding the Playing Field Accounts, and the possibility of having the Parish Council and Playing Field accounts merged into one. The Clerk was asked to take legal advice from KAPC and Charities Commission regarding this matter and report back to a future meeting.

Action: Clerk to research as discussed.

9. Leeds By-Pass.

The letter received from KCC was discussed by members.

Councillor Parvin spoke regarding the Joint Transportation Board Meeting.

Following further discussion it was suggested that the problem with the Parish Council may wish to raise their concerns with KCC regarding heavy goods vehicles abusing the weight restriction. It was agreed that a letter of complaint should be written to the Chief Constable and copied to Hugh Robinson.

Action: Clerk to action accordingly.

10. Police Report.

PC Mark Farrar gave his apologies to the meeting.

Concerns were raised by members regarding parking in the village.

11. Leeds Playing Field.

Nothing further to report.

12. Highways Matters.

Councillor Harrison reported on highway matters.

Ashbank Cottages – Councillor Parvin spoke regarding this matter, and he reported that highways had now agreed to erect the bollards, install more chevrons and the road markings in the near future.

It was reported that complaints had been received regarding the missing fence at the allotments. The Clerk was asked to write to Strutt and Parker to ask them to replace the missing fence.

Action: Clerk to write to Strutt and Parker.

Councillor Gallihawk spoke regarding the accident rate outside of Ashbank Cottages. The Clerk was asked to request the accident statistics from KCC.

Action: Clerk to write to KCC.

13. Interactive Sign.

Councillor Parvin reported that the interactive sign was due to be erected in the village in July and was donated by the Jade Crossing Fund.

Councillor Gallihawk reported that a raffle had been held at the village Pantomime and it had raised approximately £200.

This was discussed, and it was agreed that Councillor Gallihawk would contact Caroline Hobbs regarding this matter.

14. Parish Plan.

Nothing to report.

15. Ward Councillors Report.

Councillor Parvin gave his report to the meeting.

He reported that the street light was out opposite Burgess Hall Drive.

He also reported that the fence to the rear of Farmers Close was due to be replaced by the Rochester Bridge Trust, however the problem was still ongoing.

16. Further questions from public.

Jack White spoke regarding the Parish Plan meeting.

17. Urgent Matters.

The street lights within Leeds was discussed, and the Clerk spoke regarding this matter. It was agreed that the maintenance of the street lights was very expensive for the Parish Council, and therefore it was agreed that the Clerk should liaise with MBC to establish whether they could take over the maintenance of this as the cost implications to the Parish Council were very high.

Action: Clerk to write to MBC.

Christmas Tree – The Clerk was asked to make the arrangements to have the electricity connections made permanent for the Christmas Tree.

Action: Clerk to progress.

The Clerk was asked to place websites on the next agenda.

Action: Clerk to action.

18. Date of next Parish Council Meeting.

Tuesday 14th March 2006.

There being no further business the meeting was closed to the press and public at 9.24pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 14th March 2006 at 7.30pm.

Present: Mrs Bond
Mrs Downs
Mrs Fort
Mr Gallihawk
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Bond.

1. Apologies.

Apologies were received from Ward Councillor Parvin.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

No public comments were raised.

4. Minutes of the Previous Meeting.

The minutes were agreed (Harrison/Fort), subject to a minor alteration, these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

Spout Farm - Councillor Harrison asked for a letter to be sent to MBC to ask for additional kerbing to be placed outside of Spout Farm, as there may be money left in the budget for such a project.

Action: Clerk to write to MBC.

6. Correspondence.

Correspondence from Strutt and Parker regarding the allotment fence was discussed by members.

The Clerk was asked to respond to this letter and suggest that the fence may be covered on their existing insurance or grants may be available.

Action: Clerk to write to Strutt and parker.

Public path Diversion KH264 – members discussed this proposed diversion and no objections were raised.

Action: Clerk to respond to KCC.

7. Planning Matters.

MA/06/0278 1 Stanley Cottages, Leeds

An application for listed building consent for the erection of a single storey rear extension, replacement of existing windows with new double glazed units, addition of 2no rooflights to rear elevation, renewal of cladding and also of roof to rear elevation, renewal of gutters addition of window to first floor side elevation and other internal and external repairs and alterations.

- TA/0025/06 The Forge House, Upper Street, Leeds.
Notification of intention to reduce 1no Thuja Tree, located in Leeds, Upper Street, Conservation area by up to 50%.
- MA/06/0302 Church Cottage, Lower Street, Leeds.
Erection of an extension on two floors to the north elevation and new porch roof.
- MA/06/0310 1 Stanley Cottages, Leeds.
Erection of single storey rear extension.
- MA/06/0373 Windmill Cottage, Forge Lane, Leeds
Erection of a two storey extension to the east elevation (including the demolition of part of ground floor) resubmission of application MA/05/0962

The above planning applications were considered by the parish Council and No Objections were raised.

Action: Clerk to write to MBC.

8. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members.

A discussion took regarding the quotation for grass cutting received from Paul Waring. This was approved subject to a letter informing the contractor that instructions for additional cuts should only be given by the parish Council.

Action: Clerk to write to accept quotation.

9. Leeds By-Pass.

Nothing to report.

10. Police Report.

PC Mark Farrar gave his apologies to the meeting.

11. Leeds Playing Field.

The Playing Field was discussed by members and Councillor Gallihawk offered to take over the responsibility for the management of this. This was agreed by members..

Action: Clerk to give copy of hire agreement to Councillor Gallihawk

12. Highways Matters.

Councillor Harrison reported on highway matters.

The accident rate outside of Ashbank Cottages was discussed, and it was suggested that an article should be placed in the local press to ask that any accidents are reported to the Clerk to enable the Parish Council to build up a data base of their own for accidents.

Action: Clerk to email press.

13. Interactive Sign.

Councillor Gallihawk reported that he had spoken with Caroline Hobbs regarding the interactive Sign for the village and thanked her for the donation.

14. Street Lighting.

The Clerk reported on the current situation with regards to the street lighting contract for the Parish. She stated that she had written to MBC and KCC to ask for their advice on this matter.

15. Parish Plan.

Nothing to report.

16. Website.

The Clerk reported that KCC were running training courses for Website. The Clerk was asked to ascertain further details.

Action: Clerk to ascertain further details on training.

17. Ward Councillors Report.

Councillor Parvin gave his apologies to the meeting.

18. Further questions from public.

No matters were raised.

19. Urgent Matters.

Councillor Harrison reported that the Number 13 bus into Maidstone may be discontinued, she stated that she would keep the parish Council informed of the developments of this matter.

Concerns were raised with regards to the fencing around the Arkas building site as in its current position it was in the road. The Clerk was asked to fetch these concerns to the attention to the Parish Council.

Action: Clerk to liaise with MBC.

Councillor Bond stated that she had been approached by a representative from the PCC with regards to making the village magazine a joint venture with the Parish Council.

This was positively discussed by members and approved in principal. It was agreed that Councillor Bond should ascertain further details.

Action: Councillor Bond to ascertain further details.

20. Date of next Parish Council Meeting.

Tuesday 11th April 2006.

There being no further business the meeting was closed to the press and public at 8:30pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 11th April 2006 at 7.30pm.

Present: Mrs Bond
Mrs Fort
Mr Gallihawk
Mr Green
Mr Aujard

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Bond.

1. Apologies.

Apologies were received from Councillors Harrison and Downs.

2. Declaration of Interests.

Cllr Aujard – Planning application.

3. Public Comments.

No public comments were raised.

4. Minutes of the Previous Meeting.

The minutes were agreed (Gallihawk/Fort), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

There were no matters arising.

6. Correspondence.

A letter from the PCC regarding the relocating of the recycling units in the church car park was discussed, and members approved the suggested location.

It was also noted that the height barrier at the entrance of the car park was damaged and it was agreed that the clerk should write to MBC regarding this matter.

Action: Clerk to write to MBC.

7. Planning Matters.

MA/06/0543 Seymour's Oast, Back Street, Leeds.
Conversion of existing redundant triple garage and workshops to form an annex to the existing house – this application was still being considered by the Planning Committee.

8. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members.

A discussion took regarding the street lighting contract and the Clerk was asked to seek alternative quotations and also liaise with the current contractor to establish the terms of the contract.

Action: Clerk to progress.

9. Leeds By-Pass.

Nothing to report.

10. Police Report.

PC Stuart Thomas attended the meeting and gave his report to members.

He reported on the recent checks undertaken on the weight restriction along the B2163 and stated that he had issued a ticket to an offender. He informed members that he would try to undertake weekly checks along this route.

11. Leeds Playing Field.

The situation with regards to the water rates was discussed and Councillor Gallihawk informed members that he would read the meter for the pavilion and report back.

Councillor Gallihawk stated that he would speak to the Blue Eagles Football Team and request that they give the Parish Council a key for the pad lock.

12. Highways Matters.

A discussion took place regarding the noise from the M20, and Ward Councillor Parvin reported on this.

Councillor Parvin also reported that the 30mph sign had been moved down to Penfold Hill and the change to the speed limit was due to be advertised.

He also reported that the road surfacing programme was due to be undertaken in Leeds in the next few weeks.

The Clerk reported that the fencing around the Arkas site had been moved back as requested at the last meeting.

13. Interactive Sign.

Councillor Gallihawk reported that this matter was being progressed by Caroline Hobbs.

14. Parish Plan.

Nothing to report.

15. Parish Magazine/Website.

The possibility of having a parish website was discussed by members and it was agreed that an advert should be placed in the Parish Magazine asking for a volunteer to undertake this as a project.

Action: Clerk to email advert to Judi Taylor.

Councillor Bond stated that she was still in discussions with the church regarding the magazine.

16. Ward Councillors Report.

Councillor Parvin gave his report to the meeting.

He reported on matters regarding MBC, and the current situation regarding the fence to the rear of Farmers Close.

Members raised concerns regarding the residents placing bollard along Farmers Close and it was agreed that the Clerk should fetch this matter to the attention of the Housing Trust.

Action: Clerk to write to the Housing Trust.

Councillor Bond asked why the trees were being cut down on land to the rear of George Lane, Councillor Parvin stated that he would look into this matter.

Councillor Parvin informed the meeting that he had his Ward Councillor Award for 06/07 and he reminded the PC that they could submit an application if they had a suitable project.

This was discussed, and members suggested that an application for an additional light in the church car park could be submitted for consideration. This was agreed and the Clerk was asked to seek a quotation.

Action: Clerk to seek quotations.

17. Annual Meeting of the Parish.

The date of the Annual Meeting of the Parish was discussed, and it was agreed to hold this on the 9th May 2006 prior to the Parish Council Meeting.

Action: Clerk to place advert in Parish Magazine.

18. Further questions from public.

No matters were raised.

19. Urgent Matters.

Councillor Green informed members that a Christmas Tree had been planted at the end of Wykeham Grove.

Councillor Bond stated that Dave Wratten had asked members to consider increasing his pay for the maintenance in the Parish as this had not been increased for a number of years. This was discussed and it was proposed by Councillor Bond to increase his pay by 3%, this was seconded by Councillor Gallihawk and agreed by all present.

Action: Clerk to write to inform Mr Wratten.

20. Date of next Parish Council Meeting.

Tuesday 9th May 2006.

There being no further business the meeting was closed to the press and public at 8:38pm.

Signed: _____
Chairman

Dated: _____

**MINUTES OF THE ANNUAL STATUTORY MEETING OF LEEDS PARISH
COUNCIL**

Held on in the Village Hall on Tuesday 9th May 2006 at 7.30pm.

Present: Mrs Bond
Mr Gallihawk
Mr Green
Mr Aujard
Mrs Harrison
Mrs Downs

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Bond.

1. Retiring Chairman's Introduction.

Councillor Bond opened the meeting.

She spoke regarding her position as Chairman over the past few years and informed members that she would not be standing as Chairman for a further term of office.

Councillor Bond thanked all members of the Parish Council for their assistance and support over the years.

2. Apologies.

Apologies were received from Councillor Fort.

3. To Elect a Chairman.

Councillor Gallihawk nominated Councillor Harrison as Chairman, this was seconded by Councillor Downs, and agreed by all present.

4. To receive the Chairman's Declaration of Acceptance of Office.

Councillor Harrison signed her Declaration of Acceptance of Office and took the Chair for the next year.

Councillor Harrison thanked Councillor Bond for taking on the role as Chairman three years ago and a vote of thanks was given.

5. To elect a Vice Chairman.

Councillor Fort nominated Councillor Gallihawk as Vice-Chairman, this was seconded by Councillor Bond, and agreed by all present. Councillor Gallihawk was therefore appointed Vice Chairman.

6. To appoint Committees and representatives to outside bodies.

The following was agreed by all present.

Village School – Councillor Downs

KAPC – Councillor Harrison

Police – Councillor Bond

Highways and Bypass – Councillors Harrison and Aujard

Planning Committee – Councillors Fort, Gallihawk and Green

Playing Field – Councillor Gallihawk

Footpaths – Councillors Downs and Aujard

Finance – Councillor Green
Church Magazine – Councillor Harrison
Parish Plan – Councillor Gallihawk

7. **Declaration of Interests.**
Cllr Aujard – Planning application.

8. **Public Comments.**
Mrs Ingarfield asked questions about the Parish Plan.

Concerns were raised regarding the grass cutting in the village. Councillor Downs stated that she had reported the problem to MBC Contractors.

It was reported that the light by the George Public House was still not working.

Action: Clerk to report to KCC Highways.

9. **Minutes of the Previous Meeting.**
The minutes were agreed (Bond/Gallihawk), these were then signed and dated by the Chairman of the meeting.

10. **Matters Arising.**
The Clerk reported that she was waiting for the quotation for the additional light in the church car park, and when received would submit a grant application to Councillor Parvin.

Farmers Close Fence –Councillor Parvin reported on this matter.

11. **Correspondence.**
The correspondence received was noted.

12. **Planning Matters.**
MA/06/0700 Merriam's Farm, Caring Lane, Leeds – NO OBJECTIONS
Demolition of chicken sheds and the erection of a new house, home office, garage, ancillary accommodation, swimming pool, access road, tractor shed, stables and landscaping.

13. **Financial Matters.**
The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members.

A discussion took regarding the Playing Field Accounts, it was proposed by Councillor Green to transfer the amount allocated in the Parish Council Budget to the playing Field Accounts over to the Playing Field Accounts.

Action: Clerk to progress.

14. **Leeds By-Pass.**
Nothing to report.

15. **Police Report.**
PC Stuart Thomas attended the meeting and gave his report to members.

16. **Leeds Playing Field.**
Councillor Gallihawk reported on the progress of this matter.

17. Highways Matters.

It was reported that a large hole had appeared in the road next to the playing field, it was confirmed that this had been reported to Kent Highways.

Concerns were raised regarding the amount of cars parking at the Arkas site, it was suggested that the cars could be parked within the playing field car park. This was agreed by all present. Councillor Downs stated that she would liaise with the contractors regarding this matter.

18. Interactive Sign.

Nothing to report.

19. Parish Plan.

The Clerk informed members that to date only two responses had been received for the Parish Plan Committee, she stated that to have a successful Committee there needed to be more interested parties.

It was agreed that an item should be placed in the Parish Magazine to try to establish further interest from Parishioners for the parish Plan Committee.

Action: Item to be placed in Parish Magazine.

20. Parish Magazine/Website.

Councillor Bond stated that she was still in discussions with the church regarding the magazine.

21. Ward Councillors Report.

Councillor Parvin gave his report to the meeting.

He reported on matters regarding MBC, and the current structure following the recent elections.

22. Further questions from public.

No matters were raised.

23. Urgent Matters.

It was agreed that Dave Wratten should be asked to tend to the weeds to the rear of Farmers Close.

Action: Councillor Harrison to speak with Mr Wratten.

It was reported that the Christmas Tree at the end of Wykeham Grove appeared to be dead. The Clerk was asked to liaise with Kingswood Trees regarding this matter.

Action: Clerk to liaise with Kingswood Trees.

24. Date of next Parish Council Meeting.

Tuesday 13th June 2006.

There being no further business the meeting was closed to the press and public at 9.30pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 13th June 2006 at 7.35pm.

Present: Mrs Fort
Mrs Downs
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillors Gallihawk, Bond and Aujard.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

Residents attended the meeting to raise concerns about the road closure through the village and the effects that it was having on their business income.

Councillor Harrison informed all that the closure was likely to be until the end of July. PC Stuart spoke regarding this matter.

4. Minutes of the Previous Meeting.

The minutes were agreed (Green/Downs), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

Christmas Tree – Councillor Fort stated that she was still watering the Christmas Tree, however it did appear to have died.

6. Correspondence.

The correspondence received was noted, and the following actions agreed:

Land at Brogden Crescent – The response from MBC was noted by members, and the Clerk was instructed to respond to this.

Action: Clerk to respond to MBC.

7. Planning Matters.

The following planning applications were in the process of being determined by the Planning Committee.

MA/06/1007 Windmill Cottage, Forge Lane, Leeds.
Removal of existing outbuilding and replacement in new position with improved design.

MA/06/0982 Arnold Farm, Back Street, Leeds.
Erection of agricultural implement and storage building and student amenity facilities.

8. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members.

The Accounts and Annual Return for the year ended 31st March 2006 was circulated to all present. The annual return was inspected and approved by all present. It was proposed by Councillor Green and seconded by Councillor Downs to accept the accounts, the annual return and the statement of assurance.

These were then signed and dated by the Chairman.

Action: Clerk to forward accounts to Audit Commission for audit.

9. Leeds By-Pass.

Councillor Parvin spoke regarding the By-Pass and stated that it was his understanding that the earliest start date would be 2012/13.

10. Police Report.

PC Stuart Thomas attended the meeting and gave his report to members.

11. Police Forum Meetings.

It was noted that the Police Forums were now being held regularly.

12. Leeds Playing Field.

It was reported that the Parish Council had been approached by The Blue Eagles Football Team to use the Playing Field next year and this matter had been passed over to Councillor Gallihawk.

13. Highways Matters.

The road closure was discussed by members and it was reported that this was due to a large hole appearing in the road.

Councillor Parvin spoke regarding this matter and the concerns of the residents and that of local businesses.

It was reported that the exact time for the works was not yet known and estimates were between 6 weeks to 3 months.

Councillor Harrison stated that she would speak to the engineer to try to establish further details.

It was also agreed that a letter should be written to Kent Highways to try to establish further facts.

Action: Clerk to write to Kent Highways.

Concerns were raised with regards to the trees overhanging the footpaths at Penfold Hill.

Action: Councillor Harrison to report to relevant officers of KCC.

It was also reported that the railings by Farmers Close had been damaged and needed replacing.

Action: Councillor Harrison to report to County Lengthsman.

14. Interactive Sign.

The donation from the Parish Council to the Jade Crossing Fund was discussed and Councillor Harrison stated that she would liaise with Councillor Gallihawk regarding this matter.

Action: Councillor Harrison to progress.

15. Parish Plan Committee.

The Clerk was given the contact details of residents that may be interested in assisting with the Parish Plan and the Clerk was asked to follow this matter up.

Action: Clerk to progress.

16. Magazine/Website.

Councillor Harrison informed members that she had held a meeting with the church and other village representatives to discuss a Parish Newsletter and it had been suggested that the Parish Council could make a financial contribution towards the Village News and this could then be circulated for free to all households in Leeds.

It was reported that this publication is currently a subscription publications and at present is received by approximately two thirds of the electorate. It was suggested that the Parish Council may wish to consider paying for the production of this publication.

This was discussed further and members agreed to place this on the next agenda for further consideration.

17. Ward Councillors Report.

Councillor Parvin gave his report to the meeting.

18. Further questions from public.

No matters were raised.

19. Urgent Matters.

Councillor Fort suggested that the current road closure was a good time for a village clean up day to be arranged. This was discussed by all present and it was agreed that this would take place on.

It was also suggested by Councillor Fort that a Street Party could be arranged in the Parish to celebrate the Queens 80th Birthday.

Action: Councillors Harrison and Fort to look into this matter.

Councillor Harrison informed members that she had received the written resignation from Councillor Downs with effect from July 2006.

Action: Item to be placed on next agenda for formal acceptance.

20. Date of next Parish Council Meeting.

Tuesday 11th July 2006.

There being no further business the meeting was closed to the press and public at 9.00pm.

Signed: _____

Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 11th July 2006 at 7.35pm.

Present: Mr Aujard
Mrs Downs
Mrs Fort
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillor Gallihawk and Ward Councillor Parvin.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

No matters were raised by the public.

4. Minutes of the Previous Meeting.

The minutes were agreed (Fort/Green), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

B2163 – The Chairman reported on the current situation with regards to the closure of the road, she stated that it was anticipated that the work would be completed by the end of August.

Lamp post in church car park – The exact location of the lamp post for the car park was agreed.

Interactive sign – It was reported that Councillor Gallihawk was following this matter up.

6. Councillor Resignation

The Chairman informed the meeting that she had now formally received the resignation from Councillor Downes. This was reluctantly accepted by the Parish Council and best wishes were passed to Councillor Downes.

Action: Clerk to inform MBC and place notice on parish noticeboard.

7. Correspondence.

The correspondence received was noted by members.

8. Planning Matters.

Councillor Fort reported on the planning applications received and dealt with during the course of the month.

9. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Green/Bond).

The end of year financial statement for the playing Field accounts was circulated to all present. These were discussed and agreed by members (Green/Bond)

10. Leeds By-Pass.

Councillor Aujard reported on an article regarding the Bypass in the Downs Mail and the commitment for it to go ahead as part of a larger project with Junctions 8 and 7. This would be financed from money from the development of this area.

Councillor Aujard stated that the Parish Council should write to KCC to seek further details on this matter. This was agreed and Councillor Aujard was asked to draft a letter to KCC.

Action: Councillor Aujard to write letter to KCC.

11. Police Report.

PC Stuart Thomas attended the meeting and gave his report to members.

He reported on the future of rural policing and the recruitment of PCSO's over the next 2 years.

Councillor Harrison read out a notice regarding the future of rural policing to all present and suggested that this should be placed on the parish noticeboard to seek the views of the parishioners. This was agreed by all present.

Action: Councillor Harrison to place on PC noticeboard.

12. Leeds Playing Field.

Councillor Harrison reported on the currently situation regarding the playing field. She stated that the contractor working on the road had agreed to pay the Parish Council £150 per week for the use of the pavilion, and that they had also agreed to tidy up the entrance to the playing field and asphalt the area. The contractor had also agreed to meet the electricity costs for the period of use and ensure that the pavilion is left in a clean and tidy condition.

It was reported that the contractor had a key for the pavilion.

It was reported that the football season starts within the next eight weeks and that the pavilion could not be used until the works on the B2163 had been undertaken.

It was agreed to write to the Blue Eagles to offer the apologies and inform them that the pavilion would not be available until the completion of the works on the road.

Action: Clerk to write to the Blue Eagles.

Action: Councillor Harrison to seek written confirmation from the contractor regarding the use of the pavilion.

13. Highway Matters.

No matters were discussed.

14. Interactive Sign.

Nothing further to report.

15. Parish Plan Committee.

Nothing further to report.

16. Magazine/Website.

Councillor Harrison reported on this matter and the wish for the village to have a magazine delivered to all parishioners.

The Clerk advised on the financial implications of the Parish Council paying towards the church magazine.

This matter was discussed by members and it was suggested that a way forward would be for the Parish Council to meet with the PCC to discuss this matter further and establish the costs involved in having the publication delivered to all Leeds residents.

This was agreed by all present. Councillors Green, Bond and Harrison expressed a wish to be involved in this meeting.

Action: Councillor Harrison to arrange a meeting with the PCC.

17. Ward Councillors Report.

Councillor Parvin gave his apologies to the meeting.

18. Further questions from public.

No matters were raised.

19. Urgent Matters.

Councillor Downes stated that as she had resigned as a parish Councillor a new parish Councillor School Governor would need to be appointed.

Members discussed this and asked councillor Downes if she would be prepared to continue with this role until it was established whether a new representative was needed. Councillor Downes agreed to this and stated that she would speak with the Chair of governors to seek the legal standing.

Foley Hill – It was reported that the holly bushes were overgrown and obstructing the footpath along this route.

Action: Clerk to write to Cuttons.

20. Date of next Parish Council Meeting.

Tuesday 12th September 2006.

There being no further business the meeting was closed to the press and public at 8.50pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 12th September 2006 at 7.35pm.

Present: Mr Gallihawk
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Borough Councillor Mr Parvin, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillors Bond and Fort.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

A resident attended the meeting to fetch the recent problem with the BT lines to the attention of the Parish Council. She stated that a lorry crashed into the telephone cable pole on 15th August and it took until the 26th August for the phone lines to be repaired. The resident raised concerns about the lorries accessing the village. She spoke regarding the measures that could be put into place in the parish to try to prevent this problem for reoccurring.

Councillor Harrison thanked the resident for attending the meeting. Councillor Parvin confirmed that there was little that could be done to solve the problem with the lorries, and a discussion took place regarding the measures that were due to be implemented by the Highways Department.

Concerns were raised regarding the overgrown vegetation that was obscuring the 30mph signs on the approach to the village along the road on the side of Leeds Castle.

Action: Councillor Harrison to report to the County Lengthsman.

4. Minutes of the Previous Meeting.

The minutes were agreed (Gallihawk/Green), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

B2163 – The Chairman informed members that the work on this road would be completed by the end of September. She stated that following the work and inspection of the Pavilion needed to take place.

She also reported that on completion of the work then it had been agreed that the car park could be used by Pentland Homes. It was reported that this matter was being progressed by Councillor Harrison.

Street Lights – The Clerk updated members on this matter and suggested that a further letter was written to KCC to ask them to take over the responsibility for the street lighting in Leeds.

Action: Clerk to write to KCC.

Interactive sign – It was reported that the interactive sign was due to be installed in the Autumn.

6. Councillor Resignation

The Clerk informed members that she had received notification from MBC that the vacancy was now open for Co-option, and stated that the notices would be displayed on the noticeboard accordingly.

Action: Clerk to place notices on PC Noticeboard.

7. Correspondence.

The correspondence received was noted by members.

8. Planning Matters.

MA/06/1432 Windmill Cottage, Forge Lane, Leeds – NO OBJECTIONS.
Removal of existing outbuilding and replacement in a new position with improved design.

MA/06/1464 The Coach Works, Forge Lane, Leeds – NO OBJECTIONS.
Application to vary condition 12 of MA/05/0210 (erection of nine new dwellings associated car parking and landscaping) to exclude the finished floor levels of plots 4,5 & 6 so that they can be constructed to relate to the footway.

MA/06/1507 4 Burgess Cottages, Upper Street, Leeds – NO OBJECTIONS.
Rear Conservatory.

MA/06/1633 Fulling Mill Oast, Caring Lane, Leeds – Currently with Planning Committee.
Partial rebuild and alterations plus erection of timber sleeper retaining wall.

TA/0103/06 Yew Tree House, Upper Street, Leeds – Currently with Planning Committee.
Notification of intention to reduce height of one Yew Tree to 5 metres, shape remaining crown and cut back to clear the house by 1 metre, to remove and replace 2 Lawson Cypress trees, all trees being located in Leeds, Upper Street Conservation Area.

9. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Gallihawk/Green).

10. Leeds By-Pass.

Councillor Harrison informed members that there was no progress to report, she stated that Councillor Aujard was going to draft a letter to KCC and she asked the Clerk to remind him of this matter.

Action: Councillor Aujard to write letter to KCC.

11. Police Report.

A written report was submitted from PC Stuart Thomas and noted by all present.

12. Leeds Playing Field.

Councillor Gallihawk reported on the current position with regards to the two football teams currently using the playing field.

He stated that he would forward the details of both teams to the Clerk to enable her to invoice them for the hire fees.

It was reported that there was currently a water leak outside of the pavilion which needed looking at.

Councillor Gallihawk stated that he had arranged to meet with Ivan from the football team in the new few days to discuss that pavilion.

It was also reported that a new padlock and five keys would be passed to the Parish Council on completion of the works on the B2163.

13. Highway Matters.

No matters were discussed.

14. Interactive Sign.

Nothing further to report.

15. Parish Plan Committee.

The lack of progress on this matter was discussed by members and it was suggested that an item in the village magazine and a flyer to all residents may be the way forward. It was agreed that Councillor Harrison would design a flyer promoting the parish plan and email this to all members for agreement.

Action: Councillor Harrison to design a flyer for the Parish Plan.

16. Magazine/Website.

Councillor Harrison reported on the progress of the discussions with the Church regarding the Parish Magazine.

The Clerk informed members that she had taken advice from the KAPC regarding this matter and she suggested that the Parish Council should seek written advice from the KAPC when further details were available. This was agreed by all present.

Action: Clerk to seek advice from KAPC when further information was available.

17. Ward Councillors Report.

Councillor Parvin gave his report to the meeting.

He informed members that he had been approached by the new Licensee of the George Public House regarding their intention to hold a charity football match and they had asked if it was possible to use the Playing Field.

The details were passed to Councillor Gallihawk to deal with on behalf of the PC.

Action: Councillor Gallihawk to progress.

He informed members that Rob Schroeder was intending on replacing the dead Christmas Tree in the near future, but advised the Clerk to confirm this with him.

Action: Clerk to write to Kingswood Christmas Trees.

He reported on the Maidstone Borough Act 2006 and the areas covered by this.

18. Further questions from public.

No matters were raised.

19. Urgent Matters.

Councillor Harrison informed member that an invitation from the vicar had been received to the harvest lunch on October 25th 2006, however she was unable to attend this.

20. Date of next Parish Council Meeting.

Tuesday 10th October 2006.

There being no further business the meeting was closed to the press and public at 9:00pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 10th October 2006 at 7.35pm.

Present: Mr Aujard
Mrs Bond
Mrs Fort
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Borough Councillor Mr Parvin, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillor Gallihawk.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

Concerns were raised regarding the state of the road near to the Arkas site. Councillor Harrison stated that she would request that a street sweep was undertaken.

It was reported that the streetlight outside of Little Foxes was obscured with trees and vegetation.

Councillor Harrison informed the meeting that she had arranged for the County Lengthsman to visit the village to undertake some outstanding highway matters and she stated that she would fetch this concern to his attention and ask for the trees to be cut back.

Action: Councillor Harrison to report to the County Lengthsman.

It was also reported that cuttings of vegetation had been dumped near to Little Foxes and this needed clearing.

Action: Councillor Harrison to report to the County Lengthsman.

Concerns were also raised regarding the overgrown vegetation obscuring the streetlights in Upper Street. It was confirmed that the vegetation was coming from a private garden and therefore was the responsibility of the landowner.

Action: Clerk to write to resident to request trees cut back to within their property.

4. Minutes of the Previous Meeting.

The minutes were agreed (Fort/Green), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

B2163 – The Chairman informed members that the work on this road had been completed however the playing field still needed to be reinstated and this was due to take another month.

She confirmed that following this she would progress the rental of the playing field car park to Pentland Homes as previously agreed.

6. Councillor Vacancy

It was reported that one application had been received for the Parish Councillor vacancy. This was from Antonia Graham, who was not present at the meeting due to prior commitments.

It was therefore proposed by Councillor Green to co-opt Ms Graham onto the Parish Council, this was seconded by Councillor Harrison and agreed by all present.

Action: Clerk to write to Antonia Graham and sent relevant documentation.

Action: Clerk to inform MBC of decision.

Action: Clerk to place Declaration of Acceptance of Office on next agenda.

7. Ward Councillor Report.

Councillor Parvin gave his report to the meeting.

He reported that the fence to the rear of Farmers Close had now been completed. Councillor Green stated that it had only been erected to the rear of numbers 18 to 21 and it still had to be erected behind numbers 15 to 17.

Action: Clerk to write to Housing Trust regarding this matter.

Councillor Parvin reported on the M20 resurfacing and confirmed that this was not going to be undertaken for 5 years.

He reported on the possible development at Junction 8, and other matters affecting MBC.

Councillor Harrison asked Councillor Parvin if the Parish Council could submit an application for a new PC Noticeboard from his Ward Councillor Award. This was discussed and it was agreed that the PC would submit an application.

Action: Clerk to seek quotations and submit an application to Councillor Parvin.

8. Correspondence.

The correspondence received was noted by members.

9. Planning Matters.

MA/06/1669 Merriam's Farm, Caring Lane, Leeds – No Objections.
An application for listed building consent for the construction of two dormers and installation of two conservation roof lights.

MA/06/1671 Foley Oast, Lower Street, Leeds – No Objections.
An application for listed building consent for the installation of a matching timber window to North elevation, first floor of North Kiln (retrospective application)

MA/06/1668 Merriam's Farm, Caring Lane, Leeds – No Objections.
Construction of two dormers and installation of two conservation roof lights.

MA/06/1705 Parkland adjoining Leeds Castle – currently with Planning Committee.
Installation and operation of 'Hiflyer' tethered balloon and viewing platform

10. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Green).

11. Leeds By-Pass.

Nothing to report.

12. Police Report.

No police representative attended the meeting.

Members discussed the future of rural policing and agreed to write to the police to ask for a representative to attend a future meeting to explain their plans for the future.

Action: Clerk to write to Police.

13. Leeds Playing Field.

Nothing to report.

14. Highway Matters.

Councillor Harrison reported that she has spoken with the County Lengthsman and they were due to spend a week in the village undertaking highway issues. She asked all members to report outstanding items to her to enable a list of problems to be put together.

Areas of concern were discussed and Councillor Harrison made a note of these for the County Lengthsman.

Councillor Parvin asked whether the Parish Council had received notification regarding the land at Brogden Crescent. The Clerk confirmed that to date on formal confirmation regarding this land had been received.

Councillor Parvin stated that he would take this matter up with MBC.

15. Interactive Sign.

Nothing further to report.

16. Parish Plan Committee.

A draft leaflet was approved for insertion into the parish magazine.

Councillor Harrison asked all members if they could think of possible volunteers to progress the Parish Plan.

17. Magazine/Website.

Councillor Harrison reported on the possible costings for the Parish Magazine, she stated that the current figures were in the region of 20p per household.

She asked members for their agreement to the progression of this in principal and stated that further costings would be brought to the next meeting.

This was agreed (Green/Fort) and Councillor Harrison was given authority to progress this matter further.

Action: Councillor Harrison to progress.

18. Standing Orders.

The model Standing Orders were circulated to all present. The Clerk confirmed that these would be amended to Leeds PC and circulated again at the next meeting for formal consideration and adoption at a future meeting.

Action: Clerk to circulated to all members.

19. Further questions from public.

Mr White suggested that the end of Farmers Close may be a good site for a PC Notice Board.

20. Urgent Matters.

Concerns were raised regarding the amount of paper that was being blown from lorries that travelled through the village.

Action: Clerk to liaise with MBC regarding this problem.

21. Date of next Parish Council Meeting.

Tuesday 14th November 2006.

There being no further business the meeting was closed to the press and public at 8:50pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 14th November 2006 at 7.30pm.

Present: Mr Aujard
Mrs Fort
Mr Gallihawk
Mrs Graham
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Borough Councillor Mr Parvin, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillor Bond.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

Mr White attended the meeting and spoke of the street sweeping within the parish. He reported that the street sign at Forge Lane still needed to be put in place and reported that a light was not working along Brogden Crescent.

Action: Clerk to report streetlight to MBC/KCC.

Councillor Harrison reported that she had submitted a list of outstanding highway items to the County Lengthsman to undertake.

Councillor Green confirmed that they were present in the village on the previous day.

4. Minutes of the Previous Meeting.

The minutes were agreed (Fort/Green), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

Street Sweeping – Councillor Harrison reported that she had been in contact with MBC regarding this matter and had been informed that the parish is swept every six weeks and a litter pick is undertaken every Monday, Wednesday and Friday in the lower part of the village. This was discussed by members and it was agreed that to litter pick in the same place each week was unnecessary and they asked the Clerk to request that litter picks were undertaken in different locations in the village each week.

Action: Clerk to write to MBC re Street Sweeping.

6. Councillors Declaration of Acceptance of Office.

Councillor Graham signed her declaration of Acceptance of Office and took her place on the Parish Council.

7. Ward Councillor Report.

Councillor Parvin gave his report to the meeting.

8. Correspondence.

The correspondence received was noted by members.

The response from KCC regarding the Parish Councils request for them to take over the responsibility of street lighting within the parish was discussed by members.

The reasons for their response was discussed and members considered the current situation regarding its street lighting commitment.

It was agreed that alternative quotations for street lighting maintenance should be sought. That a quotation to fetch the current footway lighting up to street lighting highway standard should be sought and a review of the insurance cover for the street lights should be looked into.

Action: Clerk to progress items as agreed.

The Christmas tree and lights were discussed by members. The Clerk informed all that the socket for the lights was due to be installed in the forthcoming week. It was agreed that Councillor Green would progress the lighting in liaison with other members.

Action: Councillor Green to progress Christmas tree lights.

It was reported that carols around the Christmas tree would take place on 15th December 2006.

9. Planning Matters.

MA/06/1928 Plot 9 The Coach Works, Forge Lane, Leeds – Applications currently with Planning Committee for consideration.

Amendments to internal layout, window fenestration and addition of conservatory to unit approved under application MA/05/0210.

Councillor Harrison spoke regarding the Local Development Framework (LDF), she stated that she had attended a meeting with other Parish Councils to discuss this matter. The official consultation period is due to commence in January 2007.

Councillor Aujard spoke regarding the LDF and how the Parish Council should consider their response.

10. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Gallihawk/Green).

The Clerk was asked to raise an invoice for the hire of the Playing Field Pavilion.

Action: Clerk to progress and liaise with Councillor Harrison regarding the hire charges.

11. 2007/2008 Budget.

The draft budget was circulated to all members for their consideration and it was noted that this item would be placed on the next agenda for formal discussions and approval.

12. Leeds By-Pass.

Nothing to report.

13. Police Report.

It was reported that there were no police in attendance at the meeting. The Clerk confirmed that she had written a letter outlining the Parish Councils concerns regarding the future of rural policing, however to date no formal response had been received.

14. Leeds Playing Field.

Councillor Gallihawk reported on the playing field. He stated that he had visited the site and removed the glass from the play area.

Members discussed the possibility of having the play area and pavilion inspected on a regular basis, this was agreed by all present. It was agreed that Councillors Harrison and Gallihawk would progress this matter and report back to a future meeting.

Action: Cllrs Harrison and Gallihawk to progress.

The Clerk was asked to arrange for a safety inspection of the play area to take place.

Action: Clerk to progress.

15. Highway Matters.

Councillor Harrison reported that she had met with Earl Bourner from Kent Highways regarding the kerbing along Back Street and this was due to be undertaken as requested.

A discussion took place regarding general highway matters around the parish.

Councillor Fort spoke regarding an accident outside of the George Public House and she questioned the safety and signage at this junction. This was discussed further and it was agreed that the signage was inadequate at this junction and the Clerk was asked to write to Highways regarding this matter.

Action: Clerk to raise this matter with Kent Highways.

16. Interactive Sign.

It was reported that this matter was being progressed by Kent Highways.

17. Parish Plan Committee.

Councillor Harrison asked members to each think of a resident who may be able to assist with this project.

18. Magazine/Website.

Councillor Harrison circulated a draft agreement to all members for consideration regarding the newsletter. This was discussed by members and it was proposed by Councillor Aujard to progress with this agreement with the church, this was seconded by Councillor Green and agreed by all present.

Website – This matter was discussed and it was agreed to seek quotations for the development of a website.

Action: Clerk to seek quotations for a website.

19. Standing Orders.

The draft Standing Orders were circulated to all present. The Clerk informed members that these had been amended for Leeds Parish Council and she asked members to consider these, as an item would be placed on the next agenda for their formal adoption.

Action: Clerk to place item on next agenda.

20. Further questions from public.

No further matters were raised.

21. Urgent Matters.

No matters were raised.

22. Date of next Parish Council Meeting.

Tuesday 12th December 2006.

There being no further business the meeting was closed to the press and public at 9:10pm.

Signed: _____
Chairman

Dated: _____

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 12th December 2006 at 7.30pm.

Present: Mr Aujard (arrived during the course of the meeting)
Mrs Bond
Mrs Fort
Mrs Graham
Mr Green
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Harrison.

1. Apologies.

Apologies were received from Councillors Gallihawk and Aujard (may turn up later in the meeting) and Councillor Parvin.

2. Declaration of Interests.

No interests were declared.

3. Public Comments.

No matter were raised.

4. Minutes of the Previous Meeting.

The minutes were agreed (Fort/Green), these were then signed and dated by the Chairman of the meeting.

5. Matters Arising.

Street Sweeping – Councillor Bond reported that a sweep of Leeds had taken place recently and they had swept up Wykeham Grove.

The Clerk was asked to clarify the dates of the sweeps for the parish.

Action: Clerk to write to MBC re Street Sweeping.

6. Ward Councillor Report.

A discussion took place regarding the possible development of Ledian Farm and the problems with parking in the village.

7. Correspondence.

The correspondence received was noted by members.

8. Planning Matters.

MA/06/2115 The Coach Works, Forge Lane, Leeds – NO OBJECTIONS
Amendment to planning permission MA/05/0210 and MA/05/0900
alterations to window fenestration plats 1-3, 4-6, 10-11 and 12-13.

9. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Bond/Green).

The Clerk informed members that she had submitted a grant application to Councillor Parvin for a new notice board.

It was reported that to date there had been no response to the advert for a volunteer to design a PC website. Councillor Graham spoke regarding this matter and informed members that she would speak to a possible volunteer to try to progress this further.

Action: Councillor Graham to progress.

10. 2007/2008 Budget.

The draft budget was circulated to all members for their consideration and it was proposed by Councillor Green and seconded by Councillor Graham to set the 2007/2008 precept at £13399.00. This was agreed by all present.

11. Clerks Salary Review.

It was agreed that this item would be discussed as confidential items excluding the press and public.

12. Leeds By-Pass.

Councillor Harrison spoke regarding this matter, questions were raised by Councillor Aujard to a report given by Chris Garlett. It was agreed that Councillor Harrison would progress this matter further with KCC.

13. Police Report.

A report from the police was noted.

14. Leeds Playing Field.

Councillor Harrison reported on the Playing Field and the situation regarding the hire of the pavilion.

15. Highway Matters.

A discussion took place regarding outstanding highway matters around the village.

Back Street – a discussion took place regarding the width restriction sign in this area – Councillor Harrison stated that she would speak with Councillor Parvin regarding this matter.

Members discussed the width restriction within Leeds and it was agreed that there should be a sign along Caring Lane indicating a width restriction ahead. The Clerk was asked to write to KCC Highways regarding this matter.

Action: Clerk to raise this matter with Kent Highways.

A discussion took place regarding the condition of footpaths within the parish.

16. Interactive Sign.

It was reported that this matter was being progressed by Kent Highways.

17. Parish Plan Committee.

Councillor Harrison reported on some further volunteers that had come forward to sit on the parish Plan Committee. She stated that the advert would be placed in the village magazine for a further month.

18. Magazine/Website.

Councillor Harrison reported on the progress of this matter and the formal agreement commencing in March 2007 was agreed and signed.

19. Standing Orders.

The draft Standing Orders were circulated to all present. The Clerk informed members that these had been amended for Leeds Parish Council and she asked members to consider these.

It was proposed by Councillor Aujard to adopt these, this was seconded by Councillor Bond and agreed by all present.

20. Further questions from public.

No further matters were raised.

21. Urgent Matters.

It was noted that an invoice had been received for the cost of a poppy wreath for Remembrance Sunday. This was considered and it was agreed that a donation of £50 should be given to the Royal British Legion.

Action: Clerk to raise cheque as agreed.

It was also agreed to purchase a further set of Christmas Tree Lights at a cost of £75.95.

Action: Clerk to raise cheque as agreed.

22. Date of next Parish Council Meeting.

Tuesday 13th February 2007.

There being no further business the meeting was closed to the press and public at 8:50pm.

Signed: _____
Chairman

Dated: _____