

**The Minutes of the Meeting of Leeds Parish Council**  
**held in Leeds and Broomfield Village Hall on Tuesday, 13th December 2016 at 7:30 PM.**

**Councillors present:** *Beale*  
*Bowles*  
*China*  
*Govett*  
*Fort*  
*Martin*

**Also, present:** *Parish Clerk, Mrs Sherrie Babington, KCC Councillor Cooke, PCSO Maybank and members of the public.*

**The meeting was chaired by Councillor Govett.**

**1. Apologies.**

Apologies were received from Cllr Springford.

**2. Declaration of Interests.**

No interests were declared.

**3. Minutes of the previous meeting.**

The Minutes of the previous meeting were circulated to all members. These were proposed by Cllr China as a true record, this was seconded by Cllr Beale and agreed by all present. The Minutes were then signed and dated by the Chairman.

**4. Matters arising from the Minutes.**

There were no matters arising.

**5. Public Comments and Observations.**

No matters were raised.

**6. KCC Councillors Report.**

KCC Councillor Cooke circulated his update report to all members, this was noted.

He asked whether the Parish Council had progressed that meeting with the Chief Executive of Leeds Castle.

Cllr Govett stated that this would be progressed for the new year.

**Action: Clerk to action.**

Cllr China raised concerns regarding the advertising vehicles that were currently parking in Old Mill Lane.

Councillor Cooke stated that KCC does try to move these vehicles on, although legally they do not have the powers to do so.

Councillor Cooke spoke regarding the need for a Lorry Park to try to stop the problem of lorries parking in lay-bys in the Borough. A discussion took place regarding this problem and the restrictions of HGV drivers.

Councillor Cooke stated that KCC were working with Highways England to have 300/400 spaces created as a Lorry Park along with Operation Stack parking.

He spoke regarding the Local Plan Public Inquiry and an Open Letter he had submitted to the Planning Inspector. He stated that the Inspector had acknowledged that this would be taken into consideration.

He stated that KCC's adopted stance, from 17<sup>th</sup> November 2016, was that they would not support development without the infrastructure and a relief road.

He confirmed that he was hoping to host a Public Meeting in February 2017 to discuss the relief road and give residents the opportunity to question their KCC Councillor on his activities throughout the year and he hoped that KCC Councillor Paul Carter and MP Helen Whately would also be in attendance.

He stated that he would publicise the event that he hoped could be held on 24<sup>th</sup> February 2017 from 6.30pm.

**7. MBC Ward Councillors Report.**

MBC Councillor Fort gave her report to the meeting.

She spoke regarding the Local Plan Public Inquiry and the housing allocations.

Cllr China stated that he had attended the Infrastructure hearing of the Local Plan and stated that it was clear that KCC did not agree with development due to the lack of infrastructure.

A discussion took place regarding this matter and the need for a relief road.

Cllr Fort spoke regarding the problem with fly tipping in Leeds and stated that she had referred this to MBC Enforcement and requested cameras for the area. This was discussed and members agreed that this would be beneficial.

**8. Highways Matters.**

Cllr Bowles raised concerns regarding overgrown vegetation and trees overhanging the footpath at The Milners. He asked if the Parish Council could write a letter to the property owner asking them to cut back the trees. This was agreed by members.

***Action: Clerk to action.***

A discussion took places regarding the work undertaken on the B2163 by Southern Water.

Councillor Cooke stated that they had indicated that the cause of the problem was due to vibrations from HGV's, however this was not the case as the problem was due to the age of the water pipes and the water pressure. He stated that they had undertaken the repairs and had then been called back as the job had not been done correctly.

The Chairman asked if the report from the hole in the road incident was publicly available as he understood that it gave a view regarding the problem. Councillor Cooke stated that he did not think this was a public report due to legal action being taken.

The Chairman spoke regarding the announcement from Central Government concerning funding for infrastructure. Councillor Cooke stated that this was not new money and he had asked the question whether some funds could be allocation to the relief road.

He stated that if the Planning Inspector was to note the no development could take place until the infrastructure was in place then MBC may be more supportive of the relief road.

He spoke regarding the resolution of the Joint Transportation Board to support the relief road and stated that the evidence did already exist to support this.

Cllr Fort stated that potential route and funding options should be worked on now. The Chairman suggested that it may be the time to discuss this further and he offered to host a meeting of interested parties.

Following a discussion, it was agreed that Cllrs Fort, Govett and Councillor Cooke would meet informally to discuss this further. Councillor Cooke reiterated that no route had been agreed by KCC to date.

**9. Police Report.**

PCSO Thomas Maybank gave his report to the meeting.

**10. Correspondence Report.**

The correspondence received during the month was noted by members.

**Volunteer Support Warden Scheme**

KCC has agreed to offer the Volunteer Support Warden Scheme to all Local Councils in Kent. More details on the Scheme, including the benefits of the Scheme and the costs for Local Councils that are interested in participating in the Scheme, are set out in the attached prospectus (2nd attachment).

Please note the deadline of Friday 20 January and that to ensure that the Scheme is viable and manageable a minimum of 12 and a maximum of 24 Volunteer Support Wardens would need to be involved.

If your Council would like to participate in the Scheme or you have any questions please contact Paul Linstead, Area Manager for the Kent Community Warden Service at paul.linstead@kent.gov.uk .

It was agreed that the Parish Council would express its interest in taking part in this scheme.

***Action: Clerk to progress.***

**11. Planning Matters.**

**New Applications Received**

**16/502637/FULL Battel Hall + Castle View Burberry Lane Leeds Kent ME17 1RH**

Change of use of the site to use as a venue for weddings leisure functions business conferences and holiday lettings/bed and breakfast accommodation. Creation Of a new overspill car park to the south east of the site off Burberry Lane. Building works Including internal and external alterations to both Battel Hall and Castle View rebuilding of the small open barn including raising the roof height and retrospective permission for the peg tile open porch extension.

- 16/502639/LBC    Battel Hall + Castle View Burberry Lane Leeds Kent ME17 1RH**  
Change of use to Battle Hall together with internal alterations, internal/external alterations to Castle View, rebuilding to Battle Hall open barn including raising roof height; creation of new car park to land opposite Battle Hall. Retrospective permission for peg tile open porch extension.

The Chairman spoke regarding the revised plans for Battle Hall and confirmed that these had been considered by the Parish Council and it no longer had any objections.

**Action: Clerk to withdraw PC objections to this application.**

Cllr Bowles declared an interest in the matter and withdrew from discussions.

- 16/507927/TPO    Cherrybank, Upper Street Leeds**  
TPO Cedar Crown lifted to a height of 5metres, Norway Maple to be crown lifted to a height of 5 metres.  
No Objections.

- 16/507874/LBC    Foley Farm Cottage Lower Street Leeds Kent ME17 1RR**  
Listed building consent - Alterations and reconfiguration of existing shed.  
No Objections.

### MBC Decisions

- 16/501284/FULL**  
Old Caring Caring Road Leeds Kent ME17 1TH  
Two storey extension to West elevation and change of use of adjoining land to residential garden and erection of a new 3 bay garage  
**Application Permitted**

- 16/501289/LBC**  
Old Caring Caring Road Leeds Kent ME17 1TH  
Listed Building Consent for a two storey extension to West elevation  
**Application Permitted**

- 16/506872/SUB**  
1 Brogden Farm Cottages Old Mill Road Leeds ME17 1RT  
Submission of details pursuant to Condition 3: Written details and samples of the external surface materials to be used. Original applications 16/505940/FULL and 16/505941/LBC  
**Application Permitted**

## **12. Financial Matters.**

### **a. Financial Statement.**

The Financial Statement was circulated to all members. This was discussed and approved by all present. (Beale/China).

It was agreed that an addition cheque would be raised for the reimbursement of the Christmas lights for the sum of £59.98.

**Bank Balances**

<b>Opening Balance on Community Direct Plus Account</b>	<b>£50616.79</b>
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£3448.46
Closing Balance on Community Direct Plus Account	<b>£47,168.33</b>
<b>Opening Balance on Business Select 14 Day Account</b>	<b>£30121.91</b>
Less/Add Account transfers/deposits	£30121.91
Closing Balance on Business Select 14 Day Account	<b>£30,121.91</b>
<b>Balance on all PC Accounts</b>	<b>£77,290.24</b>

**b. Auto Enrolment Pension Scheme.**

This item was deferred until a future meeting.

**c. 2017/2018 Budget.**

A draft budget was circulated to all members for consideration.

It was proposed by Cllr Fort to set the 2017/2018 precept at £30898. This was seconded by Cllr Martin and agreed by all present.

**Action: Precept for 2017/2018 agreed at £30898.**

**13. Parish Maintenance.**

Members discussed the maintenance undertaken within the parish.

It was reported that the overgrown vegetation along the pathway to the village hall had not been actioned by Strutt and Parker.

**Action: Clerk to liaise with Strutt and Parker to request action.**

Cllr China reported that Steven Waring had undertaken a sweep of Foley Hill, this was discussed and it was agreed that the current standard of maintenance in the Parish was good.

A discussion took place regarding the 2017 maintenance and Cllr China was given delegated authority to action this on behalf of the PC.

Cllr China stated that a number of volunteers had now come forward to assist with a litter pick in the Parish.

He stated that he would progress this and liaise with MBC.

**14. Leeds Playing Field and Pavilion.**

Cllr China reported that a revised quotation was now being sought for the white lining of the Playing Field Car Park, disabled bays in the Church Car Park and the lining of the Tennis Courts.

The Chairman spoke regarding grant funding for the refurbishment of the play area at the Playing Field and stated that this would be discussed further at the February PC meeting.

Litter Bins – Cllr Fort stated that she would liaise with MBC regarding an additional PC litter bin at Farmers Close.

**15. Street Lighting.**

CLlr China reported on the street lighting repairs and maintenance.

**16. Joint Parish Group and Local Plan.**

It was reported that the Public Inquiry for the Local Plan was currently ongoing.

**17. Public Comments and Observations.**

No matters were raised.

**18. Urgent Matters.**

No matters were raised.

**19. Date of next meeting.**

14th February 2017.

***There being no further business to discuss the meeting was closed to the press and public at 9.05pm***

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_