

**The Minutes of the Annual Statutory Meeting of Leeds Parish Council  
held in Leeds and Broomfield Village Hall on Tuesday, 9<sup>th</sup> May 2017 at 7:30 PM.**

***Councillors present: Beale  
Fort  
Govett  
Martin***

***Also, present: Parish Clerk, Mrs Sherrie Babington, KCC Councillor Cooke, and members of the public.***

***The meeting was chaired by Councillor Govett***

**1. To elect a Chairman.**

It was proposed by Cllr Fort to elect Cllr Govett as Chairman, this was seconded by Cllr Martin and agreed by all present.

Cllr Govett accepted this position and took the Chair.

**2. Chairman's Declaration of Acceptance of Office.**

Cllr Govett signed his Declaration of Acceptance of Office.

**3. Apologies.**

Apologies were received from Cllrs Springford, China and Bowles.

**4. To elect a Vice Chairman.**

It was proposed by Cllr Govett to elect Cllr China as Vice-Chairman, this was seconded by Cllr Fort and agreed by all present.

**5. To appoint Committees, Representatives to Outside Bodies and other external appointments.**

**Planning Committee**

Cllr. Springford

Cllr. Fort

Cllr. Beale

**Finance Committee**

Cllrs. China

Cllr. Govett

**Highways Committee**

Cllr. Govett

Cllr. Martin

Cllr. Bowles

**Funding Committee**

To be appointed as necessary

**Representatives**

Footpaths

Cllrs. Bowles/Springford

Police Liaison/Special Constable

Cllr. Springford

KALC	Cllrs. China/Martin
Playing Field/Pavillion	Cllr. China
Environmental/Maintenance	Cllrs. China/Beale
Street Lighting	Cllrs. China/Beale
Parish Magazine	Cllrs. Fort/Martin
JPG	Cllrs. Fort/Beale
School Liaison	Cllr. Bowles
Public Transportation	Cllr. Springford
Website	Cllr. Govett
Lorry Watch/Speed Watch	Cllrs. Bowles/Martin

**Other Appointments**

Internal Auditor - Martin Thomas and Co

External Auditor - Little John

Bank - Cooperative

It was proposed by Cllr Fort to accept the above appointments, this was seconded by Cllr Govett and agreed by all present.

**6. Declaration of Interests.**

No interests were declared.

**7. Minutes of the previous meeting.**

The Minutes of the previous meeting were circulated to all members.

These were proposed by Cllr Beale as a true record, this was seconded by Cllr Martin and agreed by all present.

The Minutes were then signed and dated by the Chairman.

**8. Matters arising from the Minutes.**

There were no matters arising.

**9. Public Comments and Observations.**

A resident attended the meeting to raise concerns about the children's play area and stated that this needed replacing.

The Chairman confirmed that this matter was being considered and would be discussed further under the agenda item for the Playing Field.

A resident asked members of the Parish Councillor to introduce themselves to the meeting.

A resident attended the meeting to speak about the street lighting at Burbury Lane. He stated that the light had been replaced over a month ago but there was no power going to it and despite being reported to EDF it was still not working.

The Chairman stated that Cllr China had dealt with this matter and asked the Clerk to raise this with him.

***Action: Clerk to action.***

Residents raised concerns regarding the parking outside of their properties, blocking the driveways in Forge Lane. They stated that some residents were putting out cones to enable them to access their driveways and the problem was getting worse.

The Chairman asked Councillor Cooke if he could give some advice on the matter.

Councillor Cooke stated that he would liaise with the Highways Officer regarding this matter to seek advice, he spoke about the new lining of Upper Street and said that he hoped that this would assist with the parking in the parish.

He stated that he would report back to the next meeting regarding the options available.

A resident spoke regarding the small area of land to the rear of Brogden Crescent and stated that this had recently been cut by KCC and had been left in a poor condition. They stated that they would be willing to take over the ownership of the land if KCC agreed to this.

Cllr Cooke stated that he would look into this and liaise with the residents.

**10. KCC Councillors Report.**

KCC Councillor Cooke gave his report to the meeting.

Members congratulated him on his success in the recent local elections.

Councillor Cooke spoke regarding the Relief Road and stated that he had the assurances of Cabinet Member Tim Reed who stated that KCC were pulling together the technical evidence to make a case for the Relief Road.

He stated that MBC were not currently in agreement with the view of the Relief Road and the Planning Inspector had supported the need for a bus lane on the Sutton Road.

Councillor Cooke stated that KCC had not made a comment on the route as yet, and he had not and would not comment on this at present. He stated that potentially KCC would seek a preliminary consultation with Parish Councils at the end of the year.

A discussion took place regarding the Section 106 money allocated to the bus lane and Cllr Cooke stated that KCC had approached developers to seek their agreement for this to be allocated to general highways rather than specifically a bus route.

Cllr Fort stated that the as far as she was aware MBC were still with the statement made at the Joint Transportation Board that MBC and KCC would work together for a positive outcome on the Relief Road.

A further discussion took place regarding this and the process that would lead to a consultation with parishes.

**11. MBC Ward Councillors Report.**

MBC Councillor Fort gave her report to the meeting.

**12. Highways Matters.**

No further matters were raised.

**13. Police Report.**

PCSO Boyd gave his apologies to the meeting and a written report was noted in his absence.

The Chairman reported that he had met with the Police and they had no knowledge that the Parish Council had spent money on advertising for the Special Constable. He suggested that it may be

beneficial to have another meeting with the police or to invite the police officer to attend a PC meeting.

Councillor Cooke stated that he had spent some time with the police over the last two months and they had stated that the problem with HGV's was due to the 'except for access' signs and he was going to investigate taking this off the sign.

#### 14. Correspondence Report.

The correspondence received during the month was noted by members.

#### 11. Planning Matters.

##### New Applications Received

##### 17/501933/REM **Ledian Farm Upper Street Leeds ME17 1RZ**

Approval of Reserved Matters for the erection of 38 assisted Living Units following Hybrid application MA/12/2046 (Landscaping, Layout, Scale and Appearance being sought).

No Objections.

##### 17/501906/LBC **Cordwainers Caring Lane Leeds ME17 1TJ**

Listed Building Consent for installation of new shower room at first floor, alteration of partition to existing bathroom and new hatch to roofspace.

No Objections.

##### MBC Decisions

##### 17/500448/FULL

Little Caring Farm Caring Lane Leeds ME17 1TH

Demolition of garage and construction of two new 5 bedroom semi-detached houses.

Application Refused

#### 12. Financial Matters.

##### a. Financial Statement.

The Financial Statement was circulated to all members. This was discussed and approved by all present. (Martin/Govett).

##### Bank Balances

<b>Opening Balance on Community Direct Plus Account</b>	<b>£35713.19</b>
Less/Add Account transfers/deposits	£32881.93

Less Account for payment	£7533.83
Closing Balance on Community Direct Plus Account	£61,061.29

<b>Opening Balance on Business Select 14 Day Account</b>	<b>£30136.07</b>
Less/Add Account transfers/deposits	£0.00

Closing Balance on Business Select 14 Day Account	£30,136.07
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<b><u>Balance on all PC Accounts</u></b>	<b><u>£91,197.36</u></b>
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**b. 2016/17 Accounts and Annual Return.**

The 2016/17 Annual Accounts and Return were circulated to all present. The Clerk informed members that these had been through the first stage internal audit and the Annual Return had now been signed off by the Internal Auditor.

Members considered the accounts and it was proposed by Cllr Govett to accept these, this was seconded by Cllr Martin and agreed by all present.

The Chairman signed and dated the Annual Accounts and Annual Return.

**17. Parish Maintenance.**

Members discussed the maintenance undertaken within the parish.

**18. Leeds Playing Field, Tennis Courts, Pavilion, and Children's Play Area.**

The Chairman reported that a resident had raised concerns about the condition of the play area at the Playing Field.

He stated that the Parish Council had sought a quotation for a new play area at a cost of £35000 and it hoped to seek grant funding for this.

It was suggested that the Parish Council liaise with the school to ascertain what the children would like to see at the Playing Field, this was discussed and it was agreed that Cllr Bowles would be asked to liaise with the school as he was a School Governor.

***Action: Clerk to liaise with Cllr Bowles.***

The Chairman stated that the Playing fields were well used and were hired on a regular basis to the Loose Lions Football Team. He stated that they had made a suggestion that the parking at the field was extended by matting to enable additional parking on the Playing Field in front of the pavilion. He asked for members views on this matter.

This was discussed by members and it was agreed that the Parish Council would not approve using the Playing Field for overspill parking and it should be left as it is at present.

***Action: Clerk to liaise with Cllr China.***

The Chairman stated that the Loose Lions had also asked for permission to hold a BBQ at the Playing Field on 3rd June, this was approved by members.

***Action: Clerk to liaise with Cllr China.***

The Chairman stated that a suggestion was made at a previous meeting to lock the tennis courts and the keys to be collected from the pub. This was agreed by members.

***Action: Clerk to liaise with Cllr China.***

It was reported that the next village litter pick had been arranged for 12<sup>th</sup> June 2017.

**19. Street Lighting.**

No further matters were raised.

**20. Joint Parish Group and Local Plan.**

No matters were raised.

**21. Public Comments and Observations.**

A resident spoke regarding the planning application for Ledian Farm. Cllr Fort stated that this was available for the public to inspect at the end of the meeting.

**22. Urgent Matters.**

No matters were raised.

**23. Date of next meeting.**

13<sup>th</sup> June 2017.

*There being no further business to discuss the meeting was closed to the press and public at 8.50pm.*

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_