

**The Minutes of the Meeting of Leeds Parish Council**  
**held in Leeds and Broomfield Village Hall on Tuesday, 14<sup>th</sup> May 2019 at 7:30 PM.**

**Councillors present:** *Beale*  
*China*  
*Fort*  
*Greeff*  
*Springford*

**Also, present:** *Parish Clerk, Mrs Sherrie Babington, and members of the public.*

**The meeting was chaired by Councillor China.**

**1. To receive the Declaration of Acceptance of Office for Elected Councillors.**

All elected Councillors signed their Declaration of Acceptance of Office.

**2. To elect a Chairman.**

It was proposed by Cllr Fort to elect Cllr Govett as Chairman, this was seconded by Cllr China and agreed by all present.

**3. To receive the Chairman's Declaration of Acceptance of Office.**

As Cllr Govett had given his apologies to the meeting, it was agreed that Cllr Govett would sign his Declaration of Acceptance of Office at the next meeting.

**4. To elect a Vice-Chairman.**

It was proposed by Cllr Fort to elect Cllr China as Vice Chairman, this was seconded by Cllr Springford and agreed by all present.  
Cllr China accepted this position.

**5. Apologies.**

Apologies were received from Cllrs Govett, Martin and KCC Cllr Cooke.

**6. To appoint Committees & Representatives to outside bodies.**

The Committees and Representatives to Outside Bodies was approved.

**Planning Committee**

Cllr. Martin  
Cllr. Fort  
Cllr. Beale

**Finance Committee**

Cllrs. China  
Cllr. Govett

**Highways Committee**

Cllr. Govett  
Cllr. Martin  
Cllr. Greeff

**Funding Committee**

To be appointed as necessary

**Representatives**

Footpaths	Cllrs. Springford
Police Liaison/Special Constable	Cllr. Springford
KALC	Cllrs. China
Playing Field/Pavillion	Cllr. China
Environmental/Maintenance	Cllrs. China, Beale
Street Lighting	Cllrs. China, Beale
Parish Magazine	Cllrs. Fort, China
JPG	Cllrs. Fort, Beale
School Liaison	Cllr. Greeff
Public Transportation	Cllr. Springford
Website	Cllr. Govett
Lorry Watch/Speed Watch	Cllrs. Martin
CCTV	Cllrs. China, Govett & Greeff

**Other Appointments**

Internal Auditor - Martin Thomas and Co

External Auditor - Little John

Bank - Cooperative

**7. Declaration of Interests.**

No interests were declared.

**8. Minutes of the previous meeting.**

The minutes of the previous meeting were circulated to all members.

These were proposed by Cllr China as a true record, seconded by Cllr Springford and agreed by all present.

The minutes were then signed and dated by the Chairman.

**9. Matters arising from the Minutes.**

There were no matters arising.

**10. Public Comments and Observations.**

No matters were raised.

**11. KCC Councillors Report.**

KCC Councillor Cooke gave his apologies to the meeting.

**12. MBC Ward Councillors Report.**

MBC Councillor Fort gave her report to the meeting.

**13. Highways Matters.**

A discussion took place regarding the issue with HGV's in the parish.

Cllr Fort stated that a meeting was being arranged with Kent Police, KCC Councillor Cooke and members of the Parish Council to discuss the issues with HGV's in the Parish.

Cllr Greeff spoke regarding air pollution and asked about the Monitoring tubes in Leeds.  
Cllr China stated that these were currently being analysed, he stated that he would seek progress at the next KALC Meeting.

**14. Police Report.**

Members noted the report circulated by the PCSO.

**15. Correspondence Report.**

The correspondence received during the month was noted by members.

**16. Planning Matters.**

19/501970/FULL Ledian Farm Upper Street Leeds  
Erection of a free-standing substation  
No objections.

**17. Financial Matters.**

*a. Financial Statement.*

The Financial Statement was circulated to all members present and agreed.

**Bank Balances**

<b>Opening Balance on Community Direct Plus Account</b>	<b>£67369.40</b>
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£26482.42
<b>Closing Balance on Community Direct Plus Account</b>	<b>£40886.98</b>

<b>Opening Balance on Business Select 14 Day Account</b>	<b>£30160.35</b>
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Less/Add Account transfers/deposits	£0.00
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<b>Closing Balance on Business Select 14 Day Account</b>	<b>£30160.35</b>
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<b><u>Balance on all PC Accounts</u></b>	<b><u>£71047.33</u></b>
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*b. 2018/19 Accounts and Annual Return.*

The Clerk informed members that the 2018/19 Accounts had been drawn up and were currently with the Auditors.

**18. Parish Maintenance.**

Cllr China reported on the maintenance in the parish.

**19. Leeds Playing Field, Tennis Courts, Pavilion, and Children's Play Area.**

Cllr China stated that the tennis courts were being treated to remove the moss from the surface.

He reported that the children's play area had been completed and the sign had been ordered.  
Members approved the purchase of a matting surface to protect the grass to the play area.  
Members thanked Cllr China for his work on the project.

A discussion took place regarding the parking in the Parish and at the Playing Field and discussed ways to control the parking in the playing field car park.

**20. Street Lighting.**

Cllr China reported that Column 31 was due to be repaired as agreed by UK Power Networks, and work would be undertaken before February 2020.

**21. Parish Defibrillator.**

The Clerk confirmed that the Defibrillator had been ordered as agreed at the previous meeting.

**22. Annual Meeting of the Parish.**

Members agreed that the Annual Meeting of the Parish would take place on Tuesday 11<sup>th</sup> June at 7.30pm prior to the Parish Council Meeting.

It was agreed that invitations to the meeting would be sent out by the Clerk.

**23. Public Comments and Observations.**

No matters were raised.

**24. Urgent Matters.**

No matters were raised.

**25. Date of next meeting.**

11<sup>th</sup> June 2019.

***There being no further business to discuss the meeting was closed to the press and public at 8.30pm.***

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_