

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held in the Leeds Playing Field Pavillion on Tuesday 12<sup>th</sup> July 2011 at 7.30pm.**

Present: Mrs Fort  
Mrs Harrison  
Mr Martin  
Mr Wallace  
Mrs Young

In attendance: Mrs Sherrie Babington – Clerk, KCC Councillor Cooke, Borough Councillor Parvin, PCSO Kirby and members of the public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

Apologies were received from Councillor Cutler, Councillor Govett and Councillor Fort who had informed the Chairman that she would arrive late to the meeting.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

Mr Stevens attended the meeting and expressed his disappointment to know that the signage could not be changed; he stated that he felt that KCC sometimes made decisions without reason.

He spoke regarding the planned build outs for Leeds and stated that he would not want to see these build outs as planters. He stated that it was his view that unless they were substantial enough to slow the traffic there would be no point in having them.

He spoke regarding the B2163 and suggested that this was not fit for purpose as it could not handle traffic. He asked why the road could not be declassified and the signage changed, he reiterated that the road in his view was not fit for purpose.

Councillor Harrison stated that his concerns had been noted.

**4. Minutes of the Previous Meeting.**

The minutes from the previous meeting were circulated to all present. Councillor Harrison stated that Councillor Govett had raised issues with these regarding the minutes and the content under financial matters; she asked members if they wished these to be amended. Members considered and agreed the minutes without any alteration. These were then proposed by Councillor Young, seconded by Councillor Wallace and agreed by all present.

**5. Matters Arising.**

Councillor Wallace spoke regarding the pavillion and asked what stage the renovations were currently at. Councillor Harrison stated that these were due to be completed by the end of the week. She explained to members that work that had been undertaken during the renovations.

Play Equipment Safety Inspection – The Clerk informed members that this was due to be undertaken during the course of July and the results would be available by the next meeting.

Height Barrier – Councillor Harrison stated that she had liaised with George Grey regarding quotations for the height barrier at the Playing Field Car Park.

**6. Police Report.**

PCSO Richard Kirby attended the meeting and gave a crime report to all present.

He spoke regarding the changes to the policing of Leeds and stated that the new PC was PC Mark Pennicott.

He confirmed that there had been two HGV checks in the area and further checks would be undertaken on an ad-hoc basis.

Councillor Martin stated that for the last two weeks there had been an increase in the number of Eddie Stobbart lorries travelling through the village.

Councillor Harrison stated that she would email to company regarding this matter.

Councillor Martin asked what happened to the foreign lorries that were stopped in the village. PCSO Kirby stated that the traffic police are called to deal with these.

**7. Parish Council Website.**

Alan James gave his apologies to the meeting and sent a written report in his absence. This was noted by members.

**8. MBC Borough Councillor Report.**

Borough Councillor Peter Parvin gave his apologies for being late to the meeting. He gave his report to members.

He reported on the Concurrent Functions Review currently being undertaken by MBC and the ways in which this grant would change. Councillor Harrison stated that she had been in contact with the Chairman of the KALC Area Committee regarding the parish council's street lighting and she also spoke of the work needed at the playing field.

Councillor Parvin spoke regarding the Local Development Framework and the inclusion of Junction 8 in the draft document.

A discussion took place regarding the Ledian Farm development and the proposed changes to this project.

**9. KCC Councillors Report.**

KCC Councillor Gary Cooke gave his report to the meeting.

He spoke regarding Junction 8 and the proposed development in this area that had been identified in the draft Core Strategy.

He stated that he, Jenny Whittle and Hugh Robertson had all been in contact with MBC regarding this matter.

He informed members that the Joint Transportation Board meeting was due to discuss the 20mph pilot zones and assured members that Leeds was one of the pilot zones.

He spoke regarding the proposed build outs for Leeds and confirmed that these would be visual and would have the desired effect on traffic.

Councillor Martin spoke regarding the feature and stated that he would like to see gate features similar to those at Cox Heath.

Councillor Cooke stated that he had no intention of spending his highways budget on features that would not be effective and he confirmed that as soon as he had the final designs he would share these with the Parish Council.

Councillor Wallace spoke regarding the gates at the Penfold Hill end of the parish and asked about the positioning of these.

Councillor Cooke confirmed that they would be located before Burberry Lane. He confirmed that the redesign of the gates and build outs were still being looked at and confirmed that the funding for these were still in place and that Michael Heath and Richard Dixon were still involved with the project.

***Councillor Fort arrived at the meeting at 8.10pm***

Councillor Cooke reported on Leeds School and the admissions for September 2011. He stated that KCC were currently looking at opportunities to make a Federation, having a common management but still keeping Leeds School individual. He stated that he was looking at ways to keep the school going. Councillor Wallace asked if the school was at risk. Councillor Cooke stated that this was not the case and he explained the admissions process to members.

Councillor Fort stated that the swathe cutting in the village had not been carried out to a satisfactory standard.

Councillor Harrison stated that she would fetch this to the attention of Richard Dixon at KCC.

**10. Correspondence.**

The Clerk reported on the correspondence received during the course of the month.

**11. Planning Matters.**

MA/11/0984 Kent House, Upper Street, Leeds – application with Planning Committee.  
Amendments to MA/10/1229 (erection of a part two storey part first floor side extension, single storey side and rear extensions and introduction of a pitched roof to an existing side extension) to include conversion of garage into living room and creation

**MBC Decisions**

11/0645 - MERRIAMS FARM, CARING LANE, LEEDS - Withdrawn

An application for listed building consent for alterations to Hill Barn to form living accommodation and renovation/replacement of Long Barn to form garaging, plus provision of glazed link.

11/0643 - MERRIAMS FARM, CARING LANE, LEEDS -Withdrawn

Alterations to Hill Barn to form living accommodation, renovation/replacement of long barn to form garaging and provision of glazed link, all ancillary to existing dwelling.

**12. Financial Matters.****a. Financial Statement.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Young).

Members noted the budget monitoring report circulated by the clerk. The Chairman stated that Councillor Govett had asked for a month by month projection of the expenditure. This was discussed and members discussed the projects being undertaken by the Parish Council.

It was felt that the information circulated was helpful in monitoring the budget expenditure for the year.

**Action: Clerk to progress.**

**13. Leeds Playing Field.**

Councillor Young reported on the playing field and problems with camping and parking at the site. Councillor Harrison stated that she would progress the signs for the car park.

Councillor Harrison reported on the progress of the work at the pavillion and stated that this was due to be completed in the next week.

Members agreed that the Parish Council would continue to meet at the pavillion.

It was noted that the vegetation to the rear of the pavillion was in need of cutting back. Councillor Harrison stated that she would liaise with Paul Waring regarding this matter.

**Action: Councillor Harrison to action.**

It was reported that the toilet cistern needed to be repaired. Councillor Harrison stated that she would ask Jeremy Hipkin to repair this.

**Action: Councillor Harrison to action.**

**14. Village Maintenance.**

Councillor Fort reported that Mark Rowland's had visited the parish to undertake some work and she felt that this had not been undertaken well. She suggested that the PC may wish to consider an alternative arrangement for the forthcoming year.

It was agreed that the PC needed to have a blitz and Councillor Fort stated that she would liaise with Mark Rowland's regarding this matter.

**Action: Councillor Fort to progress.**

**15. Kent Bus Network Review.**

Councillor Martin reported on the recent Public Transport meeting he had attended. He spoke of the changes to the bus services in the area and the affects that this would have on the services within the parish.

**16. Highway Matters.****a) Village Gates.**

Councillor Cooke reiterated his comments earlier in the meeting.

**b) Road Safety Improvements at School.**

No further matters were reported.

17. **Joint Parish Group.**

Councillor Harrison reported on the recent meeting of the Joint Parish Group.

18. **Further questions from public.**

Mr Stevens spoke regarding the parish councils pages in the village magazine and the information published in this and on the parish council's website.

This was discussed further and it was agreed that an Annual Report should be drafted for publication to villagers.

**Action: Clerk to progress.**

He spoke regarding the grass cutting undertaken by Mark Rowland's and asked if he could clean up the grass after a cut. Councillor Fort stated that she would liaise with his regarding this matter.

Mr Stevens informed members that trees from the castle land were currently overhanging the road at Penfold Hill and obscuring the 30moh sign.

Councillor Harrison stated that she would liaise with Kent Highways regarding this matter.

**Action: Councillor Harrison to action.**

19. **Urgent Matters.**

Councillor Harrison informed members that this may be her last Parish Council meeting as she was due to move from the parish. She thanked all councillors and the Clerk for their work in past years.

20. **Date of next Parish Council Meeting.**

Tuesday 13<sup>th</sup> September 2011.

***There being no further business the meeting was closed at 9.55pm.***

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_