

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL****Held in the Leeds Playing Field Pavillion on Tuesday 8<sup>th</sup> November 2011 at 7.30pm.**

Present: Mr Cutler  
Mrs Fort  
Mr Martin  
Mr Wallace  
Mrs Young

In attendance: Mrs Sherrie Babington – Clerk and members of the public.

The meeting was chaired by Councillor Cutler and Fort.

**1. Apologies.**

Apologies were received from MBC Ward Councillor Parvin.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

Residents from Burgess Hall Drive attended the meeting to speak about a letter and petition that they had sent to the Parish Council.

They raised concerns regarding the problems with non residents parking in Burgess Hall Drive and they asked the PC if there was anything that could be done about this. The residents were concerned as they felt that the parking was causing a problem with the junction and verges and could restrict access to emergency vehicles.

Members thanked residents for the letter and petition which had been signed by all residents of Burgess Hall Drive. The Chairman then referred this matter to PCSO Kirby for his advice.

PCSO Kirby spoke regarding the legal issues associated with parking on pavements and he stated that obstructing a junction was a problem and parking on pavements could be dealt with if it was causing an obstruction to pedestrians.

Councillor Cutler explained that the PC had tried to look at ways of easing the parking problems in the village, in doing this it had opened the playing field car park to allow residents to park there. He asked the police if it was possible for them to monitor the situation to ensure that the parking in this area was lawful.

It was agreed to place an item in the parish news to ask residents to be considerate when parking in all areas in the village.

***Action: Item to be placed in village magazine.***

It was also agreed that the Clerk would write to MBC to establish details regarding residents permit schemes.

***Action: Clerk to write to MBC.***

Councillor Martin asked PCSO Kirby to clarify what an obstruction would be, he explained this.

The residents of Burgess Hall Drive confirmed that most houses had extended their drives in order to accommodate their own cars; however problems occurred due to non residents parking in the area. They stated that the problems were worse at the weekends.

Councillor Cutler thanked the residents for their input in the discussions and summarised the action points.

A resident asked about the possibility of making Burberry Lane one way. Councillor Cutler stated that this option had been approached in the past; he stated that the point of contact was KCC.

**4. Minutes of the Previous Meeting.**

The minutes from the previous meeting were circulated to all present. These were then proposed by Councillor Young seconded by Councillor Wallace and agreed by all present.

**5. Matters Arising.**

Height Barrier – Leeds Playing Field – Councillor Young gave the measurements of the height barrier to the Clerk to enable this to be progressed.

***Action: Clerk to order barrier.***

**6. Parish Councillor Vacancy.**

The Clerk informed members that the notices for the vacancy had been displayed in accordance with the regulations and to date no applications had been received.

**7. Police Report.**

PCSO Richard Kirby attended the meeting along with a colleague. He gave a crime report to the meeting.

He reported on the changes in rural policing coming into force on 16<sup>th</sup> November and the implications that this would have on Leeds.

He stated that on 14<sup>th</sup> November the non emergency call was changing to 101, he stated that 999 was still the emergency number.

PCSO Kirby stated that the new police officer for Leeds was not yet known; he informed members that there would be a team of five named officers and a Sergeant covering Leeds.

He informed members that PCSO's would have more powers and be able to issue fixed penalty up to £80 for underage drinking, fireworks, fly posting, graffiti, alcohol and tobacco, however they would have no powers for vehicles.

**8. Parish Council Website.**

Alan James gave his apologies to the meeting and sent a written report in his absence. This was noted by members.

**9. MBC Borough Councillor Report.**

Borough Councillor Peter Parvin gave his apologies to the meeting.

**10. KCC Councillors Report.**

KCC Councillor Gary Cooke gave his apologies to the meeting.

**11. Correspondence.**

The Clerk reported on the correspondence received during the course of the month.

**12. Planning Matters.**

New Applications Received

- MA/11/1784      Caring Wood, Caring Lane, Leeds.  
Erection of 1no dwelling with associated estate manager's cottage, new barn with ragstone wall accommodating photovoltaic cells, new access tracks, dry store, glass house, parking areas and landscaping.
- MA/11/1819      1 Lower Street Cottages, Lower Street, Leeds  
Erection of single storey side and rear extensions and alterations to hard standing to frontage.

MBC Decisions

**11/0984 KENT HOUSE, UPPER STREET, LEEDS, MAIDSTONE, KENT, ME17 1SJ**

Amendments to MA/10/1229 (Erection Leeds of a part two storey, part first floor side extension, single storey side and rear extensions and introduction of a pitched roof to an existing side extension) to include conversion of garage into living room.

**Approved/Granted with Conditions**

**13. Financial Matters.**

a. Financial Statement.

The financial statements for the Parish Council and Playing Field Accounts was presented to Councillors and approved. (Fort/Cutler)

Members spoke regarding the maintenance carried out in the village and asked the Clerk to establish whether the additional work had been undertaken through the village by Kent Highways.

b. 2012/2013 Budget.

Councillor Fort reported that the budget was a matter that would be discussed with residents at an open morning in the village hall on a Saturday morning in November from 10am to 12noon.

**14. Leeds Playing Field & Pavillion.**

Councillor Martin stated that he and Councillor Young were due to meet with the contractor to discuss the work on the pavillion before the next meeting.

**15. Queens Diamond Jubilee.**

It was agreed that this would be a matter for discussion at the Parish Council's Open Day in November.

**16. Highway Matters.**

The Chairman informed the meeting that Councillor Cooke had stating that all planned highways projects were still progressing.

a) Village Gates.

No further matters were raised.

b) Road Safety Improvements at School.

No further matters were raised.

c) General Matters.

Councillor Cutler summarised the discussions that had taken place regarding the parking in Burgess Hall Drive during the public part of the meeting.

Members discussed the planning application for Ledian Farm and the parking requirements for this development.

Members spoke regarding the street lights and the maintenance needed to have all of these repaired. It was agreed to go ahead with the repairs to the street lighting.

**Action: Clerk to progress.**

**17. Joint Parish Group & LDF.**

Councillor Fort reported on this matter.

**18. Further questions from public.**

It was reported that the trees from the village hall to the car park were in need of cutting back as they were obscuring the street lights.

**Action: Clerk to report to Rochester Bridge Trust.**

A resident asked members for clarification as to the design and position of the village gates.

Councillor Martin explained this to them.

The impact that the gates would make on lorries was discussed by members.

**19. Urgent Matters.**

No matters were raised.

**20. Date of next Parish Council Meeting.**

Tuesday 13<sup>th</sup> December 2011.

***There being no further business the meeting was closed at 9.20pm.***

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_