

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held in the Playing Field Pavillion on Tuesday 12th June 2012 at 7.30pm.

Present: Mr China
 Mrs Fort
 Mr Gallihawk
 Mr Govett
 Mr Wallace
 Mrs Young

In attendance: Mrs Sherrie Babington – Clerk and members of the Public.

The meeting was chaired by Councillor Fort.

1. Apologies.

Apologies were received from Ward Councillor Parvin.

2. Declaration of Interests.

No interests were declared.

3. Parish Councillor Vacancy.

The Chairman informed members that she had receive one application for one of the Parish Councillor vacancies from Malcolm Gallihawk who had previously been a Parish Councillor a number of years ago.

It was proposed by Councillor Young to Co-opt Mr Gallihawk onto the Parish Council; this was seconded by Councillor Fort and agreed by all present.

Mr Gallihawk signed his Declaration of Acceptance of Office and took his place around the table.

4. To appoint Committees & Representatives to outside bodies.

Members approved the appointment of members to the following:

Planning

Cllr. Wallace
 Cllr. Fort
 Cllr. Young

Finance

Cllr. Fort

Highways

Cllr. Govett
 Cllr. Young

Representatives

Footpaths	Cllr. Wallace
Police Liaison	Cllr. Young
KALC	All Councillors
Playing Field	Cllrs. Young
Environmental/Maintenance	Cllrs. Young & Wallace

Parish Magazine	Cllr Fort
JPG	Cllrs. Fort & Govett
School Liaison	Cllr. Gallihawk
LDF	Cllrs. Fort
Public Transportation	All Councillors
Website	Cllr. Govett.

5. **Public Comments.**

A resident attended the meeting to ask permission from the PC to use the extension to the church car park for a WI event on 28th June. Members approved this request.

She raised concerns regarding the new build out of the footpath opposite the school, she stated that this jutted out too much and would cause a problem for larger vehicles. Councillor Fort stated that the footpath was built out for safety reasons and she did not feel that the access would be a problem for vehicles.

Councillor Young stated that she would liaise with the school regarding their library bus.

It was reported that the street light outside of 15 Burgess Hall Drive was burning all day.

Action: Clerk to report.

It was reported that the grass verge at Burgess Hall Drive was in need of cutting.

Action: Councillor Fort to liaise with the Parish Warden

Footpaths – It was reported that there were a number of footpaths within the parish that were overgrown and in need of cutting back. The Chairman asked the resident if she could clarify which footpaths needed action to the Clerk who would then report these to KCC.

6. **Minutes of the Previous Meeting.**

The minutes from the previous meeting were circulated to all present. These were then proposed by Councillor Young seconded by Councillor Fort and agreed by all present. These were then signed and dated by the Chairman.

7. **Matters Arising.**

HGV's – A letter from Dairy Crest was noted by members.

Village Hall – Councillor Gallihawk asked about the Parish Councils wish to hire the village hall for its meeting and to support local new groups.

Councillor Govett explained the history of this and the wish for the Parish Council to agree a deal with the Village Hall Management Committee to secure the hire of the hall for agreed dates.

Councillor Gallihawk stated that he would liaise with the Management Committee on behalf of the PC.

Action: Councillor Gallihawk to action.

8. **Police Report.**

The police were not present at the meeting.

9. **Parish Council Website.**

Alan James gave his apologies to the meeting and sent a written report in his absence. This was noted by members.

Councillor Govett spoke regarding the existing website and the need for this to be upgraded.

He stated that the PC needed to be clear on what it required and what it wished to achieve from the website.

It was agreed that further costings should be sought for its upgrade and it was agreed that Councillor Govett would take this matter forward on behalf of the PC.

Action: Councillor Govett to progress.

10. MBC Borough Councillor Report.

Borough Councillor Peter Parvin gave his apologies to the meeting.

11. KCC Councillors Report.

KCC Councillor Gary Cooke was not in attendance at the meeting.

12. Correspondence & Clerks Report.

Members noted the Clerks Report and the correspondence received during the course of the month.

The playing fields were discussed and the need to upgrade these. It was agreed that a quotation for improvement to the play area should be sought with the view of seeking grant funding for the work.

Action: Clerk to progress.

13. Planning Matters.

New Applications Received

MA/12/0651 Leeds castle

Reconfiguration of west path to sundial area within main courtyard.

TA/0074/12 2 Yew Tree Cottages, Upper Street, Leeds.

Conservation Area Notification: Leeds Conservation Area notification of intention to fell a Pine Tree and Bay Tree.

MBC Planning Decisions

12/0460 ARNOLD YOKE, BACK STREET, LEEDS, MAIDSTONE, KENT, ME17 1TF

An application to discharge conditions Leeds relating to MA/11/1982 - (Listed Building Consent for erection of a two-storey extension; installation of 1No. conservation roof light to rear Elevation.

Approved/Granted

12/0459 ARNOLD YOKE, BACK STREET, LEEDS, MAIDSTONE, KENT, ME17 1TF

An application to discharge conditions Leeds relating to MA/11/1981 (Erection of a two-storey extension and replacement porch, alterations to fenestration including new French doors beneath Gable roof to rear elevation, and alterations to barn.

Approved/Granted

12/0183 2, BROGDEN FARM COTTAGES, OLD MILL ROAD, LEEDS, MAIDSTONE, KENT, ME17 1RT

Listed building consent for the erection of a two storey rear extension, single storey porch and internal alterations.

Approved/Granted with Conditions

12/0184 2, BROGDEN FARM COTTAGES, OLD MILL ROAD, LEEDS, MAIDSTONE, KENT, ME17 1RT

Erection of a two storey rear extension and single storey porch (Resubmission of MA/11/2005)

Approved/Granted with Conditions

12/0512 THE RAMADA HOTEL, ASHFORD ROAD, HOLLINGBOURNE, MAIDSTONE, KENT, ME17 1RE

Advertisement Consent to display 3 no. fascia signs, 1 no. double-sided panel sign on existing brick piers and 1 no. post-mounted directional sign.

Approved/Granted with Conditions

11/1784 CARING WOOD, CARING LANE, LEEDS, MAIDSTONE, KENT, ME17 1TJ

Erection of 1(no.) dwelling with associated estate manager's cottage, new barn with ragstone wall accommodating photovoltaic cells, new access tracks, dry store, glasshouse, parking areas and landscaping in accordance with plans.

Approved/Granted with Conditions

Councillor Fort reported that the developer of the Ten Bells had attended the meeting to brief members of the proposals for the site, she reported on this.

Councillor Govett asked about the legalities of the PC negotiating with the developer to secure funding for the enhancement of the local area.

It was agreed that the Clerk would liaise with the KALC regarding this matter.

Action: Clerk to action.

14. Financial Matters.

a. Financial Statement.

The financial statements for the Parish Council and Playing Field Accounts was presented to Councillors and approved. (Young/Fort).

b. 2011/2012 Accounts and Annual Return.

The Clerk presented all members with the Accounts for the year ended 31st March 2012 and the Annual Return for the Audit Commission. These were noted by all present.

Members agreed the accounts and annual return; it was proposed by Councillor Govett and seconded by Councillor Young to accept these.

Action: Clerk to forward Annual Return to the Audit commission.

c. Village Hall Hire.

No further matters were discussed.

15. Parish Maintenance.

Concerns were raised regarding the amount of rubbish being tipped over the fences onto the Playing Field by some residents whose properties backed onto these. The Clerk was asked to liaise with Golding Homes regarding this matter.

Action: Clerk to action.

Councillor Young proposed purchasing a litter bin for the playing field car park; this was seconded by Councillor Fort and agreed by all present.

Action: Clerk to action.

16. Highway Matters.

a) Village Gates.

Councillor Fort reported on the progress of this matter.

b) Road Safety Improvements at School.

Councillor Fort reported on the progress of this matter.

c) General Matters.

Councillor Fort reported on a meeting that she had attended to discuss Lorry Watch within Leeds. She stated that KCC was undertaking a pilot scheme and this had been supported by KCC, Langley PC and KALC. She asked for member's approval for Leeds to be part of the scheme. This was agreed by all present.

Action: Councillor Fort to progress.

Councillor Fort spoke regarding the need for the PC to log traffic volumes as well as HGV movements. It was agreed that the Parish Council should liaise with KCC Councillor Gary Cooke regarding having a traffic count in September.

Action: Clerk to action.

17. Action Points from the Annual Meeting of the Parish.

Members discussed the actions from the Annual Meeting of the Parish.

18. Joint Parish Group & LDF.

No matters were reported.

19. Further questions from public.

A resident spoke regarding the possible PC hire of the village hall and the need for the PC to work closer with the Village Hall Management Committee.

The Chairman informed members that a resident had given the Parish Council a £20 donation towards plants for the village. Members recorded their thanks for this donation.

20. Urgent Matters.

Councillor Young reported on the Jubilee event held in the village hall and stated that this had been a success.

21. Date of next Parish Council Meeting.

Tuesday 10th July 2012 at Leeds Pavillion.

There being no further business the meeting was closed 9.30pm.

Signed _____

Dated _____