

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held in the Playing Field Pavillion on Tuesday 9th October 2012 at 7.30pm.

Present: Mr China
Mr Gallihawk
Mr Govett
Mr Springford
Mr Wallace
Mrs Young

In attendance: Mrs Sherrie Babington – Clerk and members of the Public.

The meeting was chaired by Councillor Govett.

1. Apologies.

Apologies were received from Councillor Fort, KCC Councillor Cooke and Borough Councillor Peter Parvin.

2. Declaration of Interests.

No interests were declared.

3. Parish Councillor Declaration of Acceptance of Office.

Mr Springford signed his Declaration of Acceptance of Office.

4. Public Comments.

A resident attended the meeting to raise concerns regarding the condition of the footpaths within the parish; she spoke regarding three footpaths, the footpath opposite Burgess Hall Drive, the Landway Bridleway and the footpath from Forge Lane through the village. The Clerk was asked to bring these to the attention of Kent County Council.

Action: Clerk to report to KCC.

The resident raised concerns regarding the placement of a collection box on the public highway by Leeds Castle, she stated that she felt that this was wrong. She was advised to take this matter up with Leeds Castle directly.

It was reported that a lamp column was out at Burgess Hall Drive.

Action: Clerk to report to lighting contractors.

A resident spoke regarding the build-outs in the village and expressed his disappointment at not having these at the bottom of the village.

He spoke regarding the Lorry Watch Scheme and reminded all present that lorries were not supposed to be travelling through the village; he spoke of the legal implications of lorries travelling through the village and flouting the weight restriction.

He talked regarding the development at Ledian Farm and stated that he felt that this should not be allowed until the infrastructure was in place. He stated that the Government was looking for strategic routes to fund.

The Chairman of the meeting, Councillor Govett, spoke regarding the build-outs and informed the meeting that KCC Councillor Cooke was currently consulting with residents regarding the rumble strips.

He explained the process by which Lorry Watch would operate.

He stated that the Parish Council had asked KCC to replace the existing signage concerning lorry access; however the National Highway Policy did not allow the signage to be changed at present.

5. Minutes of the Previous Meeting.

The minutes from the previous meeting were circulated to all present. These were then proposed by Councillor Young seconded by Councillor Govett and agreed by all present. These were then signed and dated by the Chairman.

6. Matters Arising.

Village Maintenance – The Clerk stated that she would circulate a list of outstanding maintenance to all Councillors for updating so that a comprehensive cleaning schedule could be forwarded to KCC Councillor Cooke for the forthcoming village clean up.

Action: Clerk to action.

Councillor Young confirmed that she had advertised the playing field with the Football League.

7. Parish Clerk Vacancy.

The Clerk reported that the vacancy for the Clerks post had been advertised on the KALC Website with a closing date of 2nd November 2012.

8. Police Report.

PCSO Richard Kirby was present at the meeting.

He gave a crime report to all present.

He spoke regarding a problem with youths in Wykeham Grove and the action being taken to resolve this.

9. Parish Council Website.

Councillor Govett spoke regarding the specification that had been sent out to three website companies. He reported that he had received two quotations back and the third company was unable to offer a quotation.

The two quotations were explained to members, the first from Zoologic had a higher upfront cost, but a smaller ongoing charge, whilst the second quotation from Parish Council Websites had a smaller upfront cost, but a higher ongoing charge.

Councillor Govett spoke regarding the budget allocated to the redesign of the website and the functionality required for this.

He informed members that the Clerk would be trained to operate and update the new website.

A discussion took place regarding the ways in which the new website could be used by the PC.

Councillor Young stated that she had looked at the websites designed by the two companies and she felt that the Zoologic option was appropriate for the needs of Leeds PC.

In her absence, Councillor Fort had also passed on her support for the Zoologic option.

Councillor Gallihawk stated that he had not had a chance to have a look at the site, however he was happy to support the Zoologic option.

Following a further discussion it was resolved to accept the quotation from Zoologic.

Councillor Govett asked the Clerk to accept the quotation, subject to agreeing terms.

Action: Clerk to action.

10. MBC Borough Councillor Report.

Borough Councillor Peter Parvin gave his report to the meeting.

11. KCC Councillors Report.

KCC Councillor Gary Cooke gave his apologies to the meeting.

12. Correspondence & Clerks Report.

Members noted the Clerks Report and the correspondence received during the course of the month.

13. Planning Matters.

New Applications Received

MC/12/1747 Brook House, Lower Street, Leeds.

Application for Listed Building Consent to replace conservatory.

MBC Planning Decisions

12/1200 2, BROGDEN FARM COTTAGES, OLD MILL ROAD, LEEDS, MAIDSTONE, KENT, ME17 1RT

Application to discharge conditions relating to MA/12/0184 (Erection of a two storey rear extension and single storey porch "Resubmission of MA/11/2005") - submission of details received on 27th June 2012 pursuant to conditions 2 materials and 3 joinery.

Approved/Granted

12/1201 2, BROGDEN FARM COTTAGES, OLD MILL ROAD, LEEDS, MAIDSTONE, KENT, ME17 1RT

Application to discharge conditions relating to MA/12/0183 (Listed building consent for the erection of a two storey rear extension, single storey porch and internal alterations) - submission of details received on 27th June 2012 pursuant to conditions 2.

Approved/Granted

14. Financial Matters.

a. Financial Statement.

The financial statements for the Parish Council and Playing Field Accounts was presented to Councillors and approved. (Young/Fort).

b. Parish Services Scheme.

No matters were raised.

15. Parish Maintenance.

No further matters were raised.

16. Playing Field.

No matters were raised.

17. Highway Matters.a) Village Gates.

No further matters were raised.

b) Road Safety Improvements at School.

No further matters were raised.

c) General Matters.

No further matters were raised.

d) Lorry Watch.

No further matters were raised.

18. Joint Parish Group & LDF.

No matters were reported.

19. Further questions from public.

No matters were raised.

20. Urgent Matters.

Councillor Gallihawk asked about the situation concerning the village hall and why the PC meetings were being held in the Pavillion rather than the village hall.

Councillor Govett explained the history of this and the proposals put to the Village Hall Chairman by the PC.

Councillor Gallihawk offered to liaise with the Management Committee and report back to a future meeting.

Action: Clerk to place as an item on the next agenda.

21. Date of next Parish Council Meeting.

Tuesday 13th November 2012 at Leeds Pavillion.

There being no further business the meeting was closed 9.35pm.

Signed _____

Dated _____