

**The Minutes of the Meeting of Leeds Parish Council**  
**held in Leeds and Broomfield Village Hall on Tuesday, 13th September 2016 at 7:30 PM.**

***Councillors present: Beale  
Bowles  
China  
Martin  
Springfield***

***Also present: Parish Clerk, Mrs Sherrie Babington, KCC Councillor Cooke and members of the public.***

***The meeting was chaired by Councillor China.***

**1. Apologies.**

Apologies were received from Cllrs Govett and Fort.

**2. Declaration of Interests.**

No interests were declared.

**3. Minutes of the previous meeting.**

The Minutes of the previous meeting were circulated to all members. These were proposed by Cllr China as a true record, this was seconded by Cllr Beale and agreed by all present. The Minutes were then signed and dated by the Chairman.

**4. Matters arising from the Minutes.**

There were no matters arising.

**5. Public Comments and Observations.**

No matters were raised.

**6. KCC Councillors Report.**

KCC Councillor Cooke referred to a written that he had circulated to the Parish Council.

He informed members that Kent County Council were currently undertaking a pothole blitz. Councillor Cooke reported that the swathe cut scheduled to be undertaken in the parish had been delayed and was now due to be undertaken as soon as possible.

He spoke regarding the recommendations of the Boundary Commission regarding the Parliamentary Boundary Review and stated that if these were accepted, Leeds Parish would fall within Tonbridge and the Weald Constituency.

He stated that the purpose of the review was to ensure that all constituencies equal with a population of approximately 75,000.

He reported that the consultation was currently taking place.

Councillor Cooke confirmed that he would be standing for the KCC elections representing the Conservatives in 2017.

A discussion took place regarding the Relief Road and Councillor Cooke reported that KCC were currently working on plans for this but no route was known at present.

**7. MBC Ward Councillors Report.**

MBC Councillor Fort gave her apologies to the meeting.

**8. Highways Matters.**

Councillor Cooke referred to a site meeting that he had held with the Parish Council Chairman and Highways Officer, Sue Laporte looking at Upper Street and options for improvements on road safety grounds.

He stated that KCC was looking at road markings and signage to see if these could be adjusted to enhance road safety, recognising that the only real solution to the problem was a relief road. Plans were circulated to all members for consideration.

Cllr China spoke regarding the bollards for the Junction of Wykeham Grove and stated that the Parish Council had approved today at cost £700. This was discussed and it was agreed that the Clerk would liaise with the Highways Officer to arrange a meeting to discuss the positioning of the bollards.

***Action: Clerk to progress.***

**9. Police Report.**

PCSO Thomas Maybank gave his apologies to the meeting.

**10. Correspondence Report.**

The correspondence received during the course of the month was noted by members.

Members spoke regarding the consultation for a Lorry Park and Councillor Cooke stated that Kent lorries were parked on the lay-bys and highways and this was a problem. He stated that the police were unable to move the lorries as they have nowhere to move them onto. He supported the need for a lorry park with overnight parking facilities for lorries.

A general discussion took place regarding the proposals and Operation Stack.

**11. Planning Matters.**

**16/505792/FULL Arnold Court Back Street Leeds Kent ME17 1TG**

Erection of an orangery to rear with roof top lantern.

**16/505874/TPO Ringers Upper Street Leeds Kent ME17 1SL**

TPO application to fell Silver Birch.

**16/505940/FULL 1 Brogden Farm Cottages Old Mill Road Leeds Kent ME17 1RT**

Replacement windows to front elevation new ground floor window to south elevation and internal alterations to chimney breast in kitchen.

**16/505941/LBC 1 Brogden Farm Cottages Old Mill Road Leeds Kent ME17 1RT**

Listed Building Consent for the replacement windows to front elevation, new ground floor window to south elevation and internal alterations to chimney breast in kitchen.

**16/506167/FULL Kent House Upper Street Leeds Kent ME17 1SJ**

Erection of single storey rear extension and insertion of front dormer window.

**16/506537/LBC Foley Farm Cottage Lower Street Leeds ME17 1RR**

Listed Building Consent to replace existing dilapidated shed with new shed

**12. Financial Matters.**

*a. Financial Statement.*

The Financial Statement was circulated to all members. This was discussed and approved by all present. (Springford/China).

The cheques for payment were then signed by two authorised signatories.

*b. Auto Enrolment Pension Scheme.*

This item was deferred until a future meeting.

**13. Parish Maintenance.**

Members discussed the maintenance undertaken within the parish.

Cllr China raised concerns about the litter along the verges and that roundabouts.

He spoke regarding arranged litter picks and ways to encourage residents to take part in cleaning the parish and it was agreed to advertise these events in the Parish News.

He reported that he had asked Steven Waring for a quotation for litter picking both ends of the village.

Gulley clearance in the Parish – It was reported that KCC was due to undertake the clearance of the gullies at the end of the week.

Councillor Cooke stated that he was looking into this to ensure that this was undertaken to a satisfactory standard.

Councillor Cooke reported that KCC had undertaken additional spraying of verges this year to try to keep him under control.

**14. Leeds Playing Field and Pavillion.**

Cllr China reported on the tennis courts and playing field.

He stated that the new bench in memory of Paul Gallihawk had been installed at the playing field.

It was confirmed that the football team, the Loose Lions wished to renew their contract this year.

***Action: Clerk to progress.***

Cllr China reported that there had been a problem with parking at the playing field on Sunday as it was used by a lot of residents. He suggested white lining the car park to increase parking spaces. It was agreed that a quotation should be sought for this.

He reported that the new nets had now been erected at the tennis courts as agreed.

**15. Street Lighting.**

Cllr China reported on the street lighting repairs and maintenance.

**16. Joint Parish Group and Local Plan.**

It was reported that the Public Inquiry for the Local Plan was due to commence on 4 October 2016.

**17. Public Comments and Observations.**

A resident attended the meeting to speak regarding the gulley clearance in the parish. It was confirmed that this was now in hand by Kent County Council.

**18. Urgent Matters.**

No matters were raised.

**19. Date of next meeting.**

11th October 2016.

***There being no further business to discuss the meeting was closed to the press and public at 8.44pm.***

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_